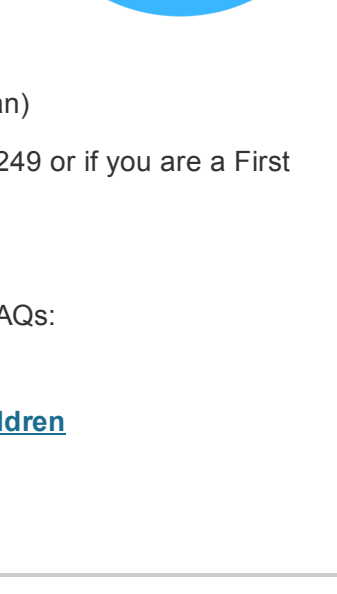




## Critical Updates

### City Employees Keeping our Communities Safe!

Over 90% of City employees are vaccinated against COVID-19. Thank you to the thousands of City employees who have taken this critical step to help us break out of the pandemic healthier and safer than before.



If you have not been vaccinated and are looking for more information about COVID-19 or the vaccines you can:

- 1) Speak with your [health care provider](#) (e.g., primary care physician)
- 2) Call the [City's 24/7 Nurse Triage Advice Hotline](#) at (855) 850-2249 or if you are a First Responder call (866) 932-5321
- 3) Contact your union representative
- 4) Review information about the COVID-19 vaccine with the below FAQs:
  - [COVID-19 Vaccine Information](#)
  - [CDC: Myths and Facts about the COVID-19 Vaccine & Children](#)
  - [CDC: Benefits of Getting the COVID-19 Vaccine](#)
  - [COVID-19 Vaccine FAQs](#)

### Employee Vaccination Requirement

Vaccinating as many people as possible, as soon as possible, is our best defense against COVID-19 and the harm it can do to our communities. Vaccines protect people from getting infected and severely ill, and they significantly reduce the likelihood of hospitalization and death from COVID-19. On August 23, 2021, the FDA issued full approval of the Pfizer-BioNTech (Comirnaty) vaccine.

The [City's Vaccination Policy](#) and the San Francisco County Health Officer [Safer Return Together Health Order](#) detail the below City employee vaccination requirements and deadlines.

- Employees who are permanently or regularly assigned to High-Risk settings (acute care hospitals, skilled nursing facilities, residential care facilities for the elderly or homeless, and jails) are required to have their final dose of a vaccine regimen no later than **September 30, 2021. They are considered fully vaccinated 14 days later.**
- Employees who enter High-Risk settings on an intermittent or occasional basis are required to be fully vaccinated by **October 13, 2021.**
- All other employees are required to be fully vaccinated by **November 1, 2021.**

Please consult with your supervisor or department human resource representative if you are not sure which date you are required to be vaccinated.

Visit [sf.gov/getvaccinated](https://sf.gov/getvaccinated) or call 628-652-2700 to find a vaccination site near you or to book an appointment. Drop-in appointments are also available. For additional employee guidance visit <https://sfdhr.org/covid-19>.

## Vaccination Pop-up Event for CCSF Employees

Stop by for your **free** COVID-19 vaccine.

Your choice of the Johnson & Johnson or Pfizer vaccine will be available.

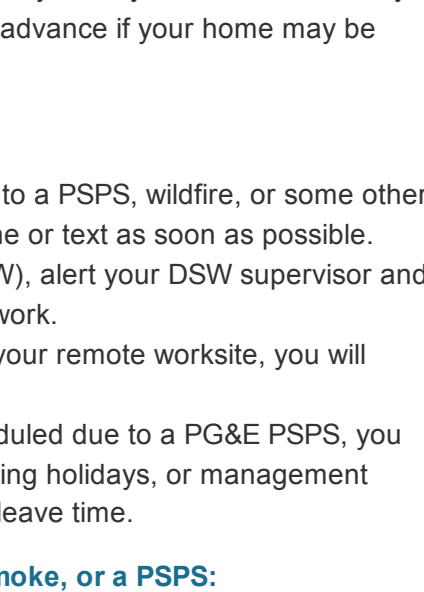
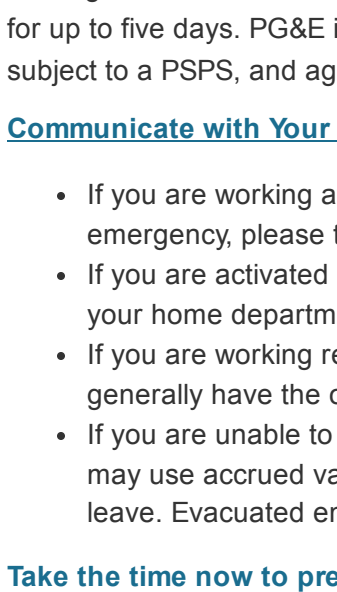


**WHEN** Monday, September 27th  
8:30 AM - 1:30 PM

**WHERE** North Light Court,  
San Francisco City Hall

**BRING** A State Issued ID

Visit the "Ask the Doc" table and get your questions about the vaccine answered.



### Proof of Vaccination Required at Private Businesses

All patrons of bars, restaurants, clubs, gyms, and large indoor events are required to show proof of vaccination to enter. Proof of vaccination can include showing your Vaccination Record Card from the CDC or an image of the card if you have a picture on your phone. [Click here](#) for other methods to verify that you have been vaccinated.

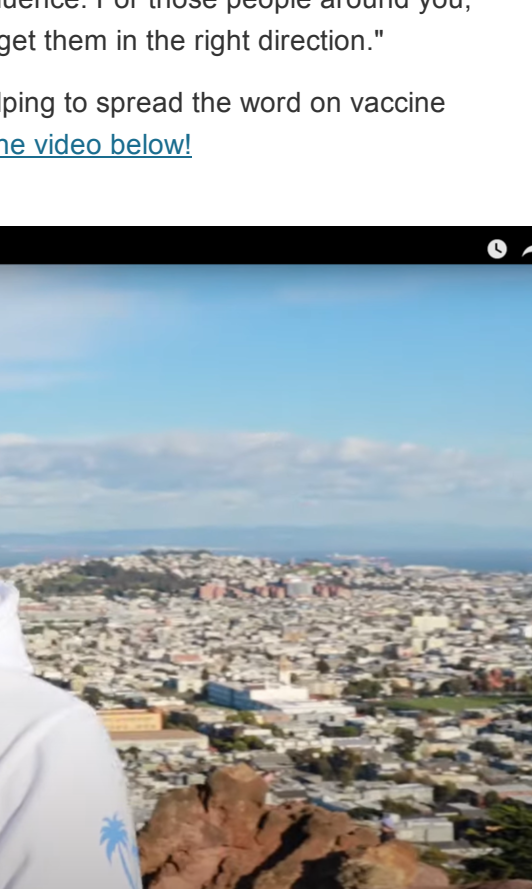
## Vaccination & Masks Required Indoors

Proof of vaccination is required.  
[myvaccinerecord.cdph.ca.gov/](https://myvaccinerecord.cdph.ca.gov/)

City & County of San Francisco  
[sf.gov/GetVaccinated](https://sf.gov/GetVaccinated)

## Employee Updates

### Fires, Smoke, and Public Safety Power Shutoffs – Be Prepared!



Recent fires in California have destroyed thousands of acres of land. California residents must be prepared for possible PG&E Public Safety Power Shutoffs (PSPS), evacuations, and widespread smoke.

PG&E may call for Public Safety Power Shutoffs (PSPS) where the utility agency proactively shuts off power in areas that may be impacted by wildfires to prevent their equipment from starting fires. If PG&E shuts off the power in your neighborhood, you may be without electricity for up to five days. PG&E is required to notify you two days in advance if your home may be subject to a PSPS, and again one day before powering down.

#### Communicate with Your Supervisor

- If you are working at home, but are unable to work due to a PSPS, wildfire, or some other emergency, please try to reach your supervisor by phone or text as soon as possible.
- If you are activated as a Disaster Service Workers (DSW), alert your DSW supervisor and your home department supervisor if you are unable to work.
- If you are working remotely and experience a PSPS at your remote worksite, you will generally have the option to come into the workplace.
- If you are unable to commute to the workplace as scheduled due to a PG&E PSPS, you may use accrued vacation, compensatory time off, floating holidays, or management leave. Evacuated employees may qualify for additional leave time.

#### Take the time now to prepare your household for fires, smoke, or a PSPS:

- For additional questions please contact your supervisor or department human resource representative.
- For general tips on emergency preparedness visit [sfr72.org](https://sfr72.org).
- [Click here](#) for PG&E tips on how to prepare for a PSPS.
- If you live in an area susceptible to wildfire, visit your county's emergency management website for the latest information and instructions for your area.
- To look up your address to see if your home is likely to be impacted by a specific PSPS, visit <https://pgealerts.alerts.pge.com/updates/>.

### Mid-Market Safety Plan

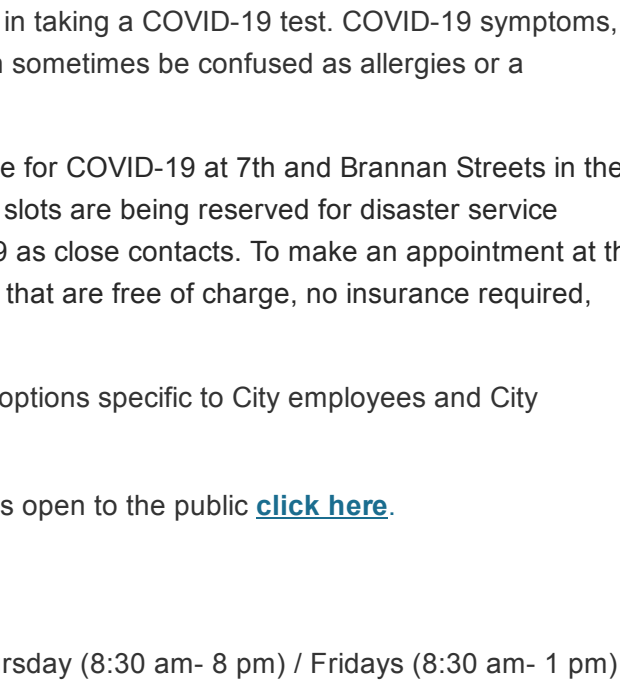
As we prepare to return to the workplace on November 1, 2021, Mayor Breed has announced a [Mid-Market Vibrancy and Safety Plan](#) which aims to create a safer and more welcoming environment in the Mid-Market and Tenderloin area. With this plan, city employees can be more confident in a safe commute to and from their workplaces during the last mile of a commute in the Civic Center and Mid-Market area.



Every day, community ambassadors are stationed at critical commute hubs, including Civic Center, to engage with residents and visitors, support people in need and connect them with services, address safety issues, and support the cleanliness of the area. SFPD has also increased deployments in the area, including foot patrols, motorcycle and bicycle deployments, and officers on horseback.

### Changes to California's Kin Care

California's Kin Care law permits employees to use up to one-half of the paid sick leave they accrue annually to attend to the illness or preventative care appointments for a family member or themselves.



California's Kin Care law was amended to provide employees sole discretion to designate paid sick leave taken as Kin Care protected leave.

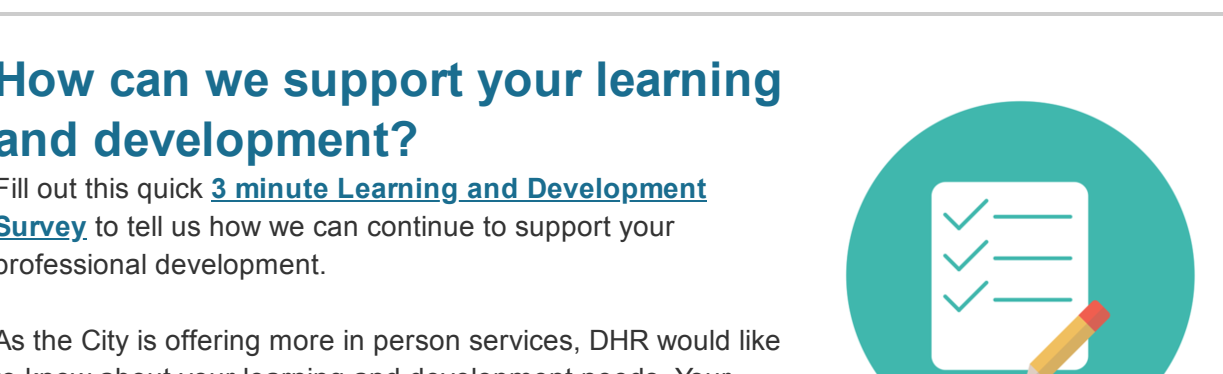
For any questions regarding Kin Care or paid sick leave hours contact your department human resource representative.

### Hispanic Heritage Month

During National Hispanic Heritage Month, we celebrate the history, culture, and contributions of the Latino/Hispanic community thus far.

This month is celebrated nationwide through festivals, art shows, conferences, community gatherings, and much more. Check out some San Francisco community-focused events at [sfpj.org/](https://sfpj.org/)!

In celebration of Hispanic Heritage Month, the Department of Human Resources has created the below virtual backgrounds for all employee use. [Click here](#) to read more about and to download the background images.



## Well-Being Resources

### A Better Day, Everyday!

Check out the [SFHSS Events Calendar](#) to stay up to date on new offerings.



This month's highlights:

- [Boot Camp](#)  
Tuesdays (5:15pm - 6:00pm)
- [Soul Line Dancing - ZSFG](#)  
Mondays (4:00pm - 4:30pm)
- [City Wide Stretch Breaks](#)  
Tuesdays and Thursdays (3:00pm - 3:10pm)
- [SFDCP Retirement Webinars](#)  
Tuesdays, Wednesdays, and Thursdays

Choose a day and time that works best for you! Questions? Contact Well-Being at [welling@sfgov.org](mailto:welling@sfgov.org).

## Employee Spotlight

### Chris Morgan, SFO Duty Manager

San Francisco Airport Duty Manager, Chris Morgan 'Chris-Live' wrote the below song, 'The Time Is Now!', and helped create the music video. Chris was activated as a Disaster Service Worker at the Covid Command Center and provided his musical talent to the Covid Command Center and Department of Public Health to remind everyone to protect each other in San Francisco.

The catchy and upbeat single spreads the word to protect each other by getting a COVID-19 vaccine. Chris says when speaking with friends or family about the vaccine, "the best thing you can do is be a positive impact within your circle of influence. For those people around you, remind them and do whatever you can try to help get them in the right direction."

Thank you, Chris, for sharing your talents and for helping to spread the word on vaccine availability and importance. [Take a moment to view the video below!](#)



If you haven't received your vaccine yet, visit [sf.gov/getvaccinated](https://sf.gov/getvaccinated) or call (628) 652-2700 to learn about vaccine options and receive assistance in booking an appointment to some locations.



### Public Works Department Vaccination Event

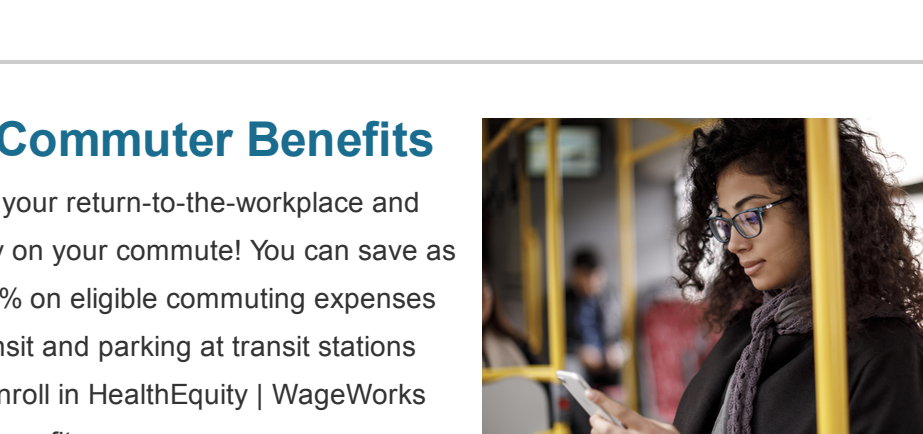
The San Francisco Department of Public Works in collaboration with the Department of Human Resources and the Department of Public Health hosted a 6-hour vaccination pop up event for employees to receive a COVID-19 vaccination during their workday.

The pop-up event featured an "Ask the Doctor" table where employees could get their questions about the vaccine answered, hear more about their vaccination options, and discuss what to expect after being vaccinated.

Additional vaccination events will be hosted at different departments in the coming weeks to make vaccination as convenient as possible for CCSF employees.

Featured in the photo above from left to right are Leandra Butler, DPW Landscaper, Sean Scott, DPW Landscaper, and Dr. Wilson, DHR's Supervising Physician. With support from their coworkers and some discussion with Dr. Wilson, Leandra and Sean left the pop-up smiling and vaccinated.

## Employee Resources



The City and County of San Francisco's Department of Human Resources will be hosting a virtual Apprenticeship Career Fair on September 28, 2021, from 11am - 2pm.

Interested participants will be able to:

- CONNECT with multiple City and County of San Francisco's departments that host apprenticeship program
- LEARN about upcoming apprenticeships offered by the City, union, and private sector partner
- EXPLORE pathway programs and resources that support job seekers in preparing for apprenticeships
- RECEIVE general information on applying for City jobs

Register to attend the career fair by [clicking here](#). For more information, please contact [DHR.ApprenticeshipSF@sfgov.org](mailto:DHR.ApprenticeshipSF@sfgov.org).

### COVID-19 Testing Options

If you have symptoms or feel sick, don't delay in taking a COVID-19 test. COVID-19 symptoms, such as cough, sore throat, fever, or chills can sometimes be confused as allergies or a seasonal cold.

The City has opened a high-volume testing site for COVID-19 at 7th and Brannan Streets in the South of Market neighborhood. Appointment slots are being reserved for disaster service workers who have been exposed to COVID-19 as close contacts. To make an appointment at the SoMa testing site, or to find other testing sites that are free of charge, no insurance required, visit [sf.gov/gettested](https://sf.gov/gettested).

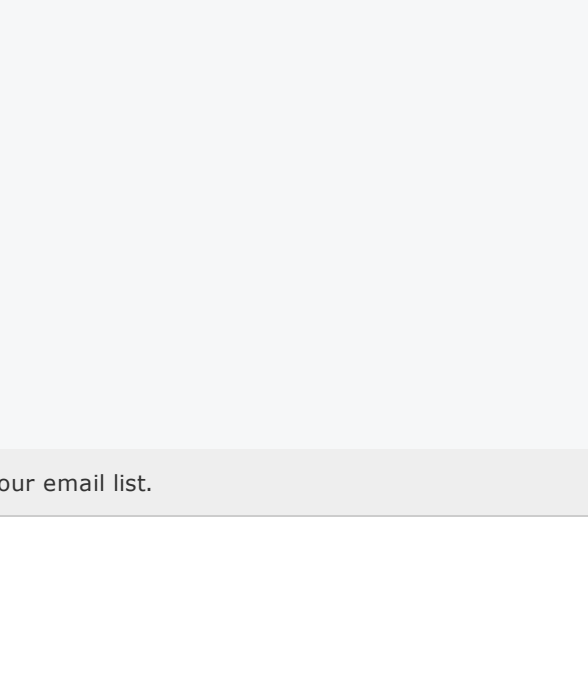
See below for additional City provided testing options specific to City employees and City departments

- For a map of COVID-19 testing locations open to the public [click here](#).
- **Available to All City Employees**  
Located at [CityTestSF - Alemany](#)  
Monday (12 pm - 8 pm) / Tuesday - Thursday (8:30 am - 8 pm) / Fridays (8:30 am - 1 pm)
- **Available to DPH Employees**  
Located at San Francisco General Hospital / Monday - Friday (8 am - 5 pm)
- **Available to Laguna Honda Employees and Juvenile Probation Dept Employees**  
Located at Laguna Honda Hospital / Monday (6:30 am - 6 pm)
- **Available to Sheriff's Department and DPH Jail Health Employees**  
Located at Hall of Justice County Jail #1 / Monday - Friday (6 am - 6 pm)

For information on what to do after a positive COVID test or exposure to the virus, go to <https://www.sfdph.org/dph/COVID-19/isolation-and-Quarantine.asp>.

### CCSF Commuter Benefits

Prepare for your return-to-the-workplace and save money on your commute! You can save as much as 30% on eligible commuting expenses such as transit and parking at transit stations when you enroll in HealthEquity | WageWorks commuter benefits.



Visit [HealthEquity | WageWorks](#) to learn more and place your order.

CCSF employees also have access to a number of commuter programs and discounts to ensure your commute is safe, efficient, and affordable. Visit [sfdhr.org/citywide-peer-mediation-program](https://sfdhr.org/citywide-peer-mediation-program) for more information.

### How can we support your learning and development?

Fill out this quick [3 minute Learning and Development Survey](#) to tell us how we can continue to support your professional development.



As the City is offering more in person services, DHR would like to know about your learning and development needs. Your feedback will help us develop new trainings and services to help you continue to grow professionally. Thank you for taking the time to tell us your needs and feel free to forward this to your colleagues.

Please complete this survey by September 30, 2021.



### DHR's Peer Mediation Program

The City's new program seeks to promote a positive, healthy work environment for all city employees. The Peer Mediation Program is designed to provide facilitated conversations between employees in a safe and supportive environment. Conflicts will be confidentially mediated by volunteer, trained Peer Mediators comprised of City employees serving as a neutral third party in the mediation space.

For more information on the Peer Mediation Program, please visit our website: <https://sfdhr.org/citywide-peer-mediation-program>

## Stay Connected to DHR

### Stay Connected through the Department of Human Resources

Whether you are on-site reporting for essential work, deployed as a Disaster Service Worker or sheltering in place, the Department of Human Resources is here to provide you with key information and helpful resources. Find out the latest updates through [DHR's COVID-19 page](#).

#### Need individual confidential telephone counseling?

Contact the [Employee Assistance Program](#).

**Do your part: Stop the spread. Together we can save lives.**