

ACCESS TO CITY EMPLOYMENT PROGRAM

- The Access to City Employment (ACE) Program provides an alternative route to permanent City employment for individuals and veterans with disabilities. ●

Program Eligibility:

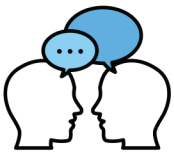
1. ACE Certification



a. Obtain a Certificate of Disability from the CA Department of Disability

OR

b. Veterans Preference Letter from Veterans Affairs



2. Apply Online

a. Make sure you meet the Minimum Qualifications

b. Attach your COD **OR** Veterans Preference Letter



3. Application Review

Our ACE Analyst will review your application



4. Next Steps

Applicants who meet the minimum qualifications will be sent for review when there is a vacancy



Benefits to Job Seekers:

- Apply for permanent positions without taking an exam
- Expedited hiring process
- Support with accommodations

Documents you'll need:

- Certificate of Disability
- Veterans Preference Letter
- Additional Supporting Documentation
- Work History Verification

Obtain ACE Certification



1. **Connect with the California Department of Rehabilitation**

- a. Email ACECODRequest@dor.ca.gov to request COD
- b. The Certificate of Disability is valid for one calendar year from the issue date



2. **Veteran Affairs**

- a. Eligible Veterans can obtain a Veteran's Preference Letter from <https://www.va.gov/records/download-va-letters/>

San Francisco District Office

**455 Golden Gate Ave. #7727
San Francisco, CA 94102
(415) 802-2330**

Greater East Bay Office

**1485 Civic Court #1100
Concord, CA 94520-5211
(925) 602-3953**

For more information about the ACE Program, visit <https://sfdhr.org/access-to-city-employment> or email DHR-ACEProgram@sfgov.org

