City and County of San Francisco



Department of Human Resources

Micki Callahan Human Resources Director

Gavin Newsom Mayor

NOTICE OF FINAL ACTION TAKEN BY THE HUMAN RESOURCES DIRECTOR

Date: September 9, 2010

Re: Notice of Proposed Classification Actions – Final Notice No. 08 FY 2010/2011 (copy attached)

by:

In the absence of requests to meet addressed to the Human Resources Director, the classification actions contained in the above referenced notice became effective September 9, 2010.

Micki Callahan Human Resources Director

Steve Ponder Classification and Compensation Manager Human Resources

cc: All Employee Organizations All Departmental Personnel Officers Anita Sanchez, CSC Harvey Rose, Budget Analyst Christina Fong, DHR Carmela Villasica, DHR Linda Cosico, DHR RAS Team Leader(s) **DHR Support Services** Martin Gran, DHR Steve Ponder, DHR Cathy Abela, DHR Clare Leung, MTA Suzanne Wong, MTA File

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

The following actions are being posted in accordance with Rule 109. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date.

 Posting No:
 08

 Fiscal Year:
 2010/2011

 Posted Date:
 September 01, 2010

ABOLISH THE FOLLOWING JOB CODE:

Item #

1

Class/Title

7384 Typewriter Repairer

For additional information regarding the above proposed action, please contact Cathy Abela at (415) 557-4933 oremail her at <u>Cathy.Abela@sfgov.org</u>.

Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. FAX'd copies will be accepted as timely with original to follow. Copies of this notice may be obtained from the Information Center, 1 South Van Ness, 4th Floor or from DHR's website at: http://sfdhr.org/index.aspx?page=109

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