POSTING FOR

8/20/2012

PROPOSED PERSONAL SERVICES CONTRACTS - Regular

PSC No	Dept No.	Dept Name	Approval Type	Contract Amount	Description of Work	Duration
4016-12/13	21	Business, Economic Development	Regular	$250,000	OEWD seeks a small business and real estate loan administrator(s) to screen loan applications and provide technical assistance to prospective loan borrowers, document local and federal program eligibility, underwrite loan applications, secure Department of Housing and Urban Development (HUD) approval of applications, present to loan committee, assist in loan closings, and help manage repayments. Funding is originated from general funds for Emerging Business Loan Program and a federal department for Section 108 Loan Program. The City's loan must be repaid, therefore, the cosultant must conduct a detailed credit analysis, based on credit information furnished by the borrower. In order to mitigate losses for Section 108 Loan Program, the Cityis looking for a loan administrator to provide a loan loss reserve of 8% of Section 108 funding of $23 million.	10/1/2012 - 12/31/2014
4017-12/13	40	Public Utilities Commission	Regular	$1,500,000	Consultant Services are need to monitor the technical and procedural suffienciency of the SFPUC's administration of the Community Choice Aggregation (CCA) Program, verify the economic assumptions and feasability of the CCA Program and recommend to the San Francisco Local Agency Formation Commission (SF LAFCO) improvements to ensure its success.	8/20/2012 - 3/31/2013
4018-12/13	75	Dept.of Technology	Regular	$386,945	This contract will consist of the services of an independent consultant with the technical expertise toperform a detailed inventory and infrastructure demographics of the City's Avaya PBX (Private Branch eXchange) telephone system, which is currently under a separate maintenance and support contract. The telecom comsultant will provide an accurate inventory of all major components of the system. This will include all supporting infrastructure, trunks and lines.	8/20/2012 - 4/30/2013

Total Amount - Regular: $2,136,945