Home >

POSTING FOR

December 07, 2015

PROPOSED PERSONAL SERVICES CONTRACTS – REGULAR

Commission Hearing Date

| 2015-12-07 | | APPLY |

PSC No	Dept Designation	PSC Amount	Description of Work	PSC Estimated Start Date	PSC Estimated End Date
49414 - 15/16	GENERAL SERVICES AGENCY - CITY ADMIN	$800,000.00	This is a request to contract for after-hours, weekend and holiday emergency veterinary services on an as-needed basis. Department will pay only for work actually performed. The department is initiating a Request for Proposal (RFP) process for a one-year contract with four possible one-year extensions.	January 1, 2016	December 29, 2020
40571 - 15/16	ASSESSOR / RECORDER	$1,800,000.00	The City and County of San Francisco collects more than $1.6 billion annually in business and real property tax revenue to fund critical public services, public schools and other San Francisco agencies. It takes three separate City Departments to assess and collect for business and property taxes. To conduct its core business, the Office of the Assessor-Recorder (ASR) uses a functionally obsolete IT system. The system tracks $180 billion in assessed real and business personal property value and manages ownership and property data on more than 200,000 parcels. The Office of the Treasurer and Tax Collector (TTX) and the Office to the Controller (CON) use a separate mainframe IT system for tax billing, tax collection, revenue certification and auditing. Both legacy systems are at the end of their useful life, are not integrated with other systems, and are not adaptable to meet new business needs and changes in the California Revenue and Taxation Code. The City's 5-year Information Communication and Technology Plan for FY2016-2020 prioritizes the development and implementation of a new Property Assessment and Tax System(s). The City needs a clear understanding of its business, operational and functional requirements for a replacement system. In addition, the three departments need a roadmap for developing more efficient business processes and implementing a new system.	December 21, 2015	November 30, 2020
40135 - 15/16	MUNICIPAL TRANSPORTATION AGENCY	$200,000.00	The contractor will perform an economic feasibility analysis for the San Francisco Municipal Transportation Agency (SFMTA) Sustainable Streets Division (SSD), Long-Term Bicycle Parking Program. This study will provide forecasting and comprehensive analysis of details such as supply and demand, personnel planning and operating expenses, pricing and break-even analysis, and a capital and operating funded cash flow schedule associated with secure bicycle parking facilities at high demand transit stations. Demand for long-term bike parking continues to increase, however, the SFMTA is unable to provide sufficient bike parking opportunities to meet that demand.	January 1, 2016	December 31, 2018
43147 - 15/16	MUNICIPAL TRANSPORTATION AGENCY	$1,837,000.00	The consultant will implement a Digitization, Archiving, and Digital Documents Management System (DDMS) software for the San Francisco Municipal Transportation Agency (SFMTA). This project has four phases: Phase 1) The SFMTA, with contractor assistance, will determine naming conventions, filing protocol and security access levels for system use prior to installation; Phase 2) SFMTA will designate a unit to test DDMS functionality using criteria established in Phase 1; contractor will provide system access and operation training for designated SFMTA management and administrative staff within the test unit; Phase 3) Phases 1 and 2 will be expanded to a division within the SFMTA; Phase 4) Phases 1 and 2 will be expanded to the entire agency, resulting in a centralized electronic library of agency documents and information that can be accessed by existing agency staff as needed. In addition, the contractor will, in accordance with the agency's document retention program, convert, shred or store the document backlog to the DDMS. The SFMTA estimates there are currently more than eight (8) million documents to be added to the DDMS.	February 1, 2016	January 31, 2020
41074 - 15/16		$1,500,000.00			

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	TREASURER/TAX COLLECTOR		The proposed work includes hosting and supporting payment applicationIVR (Interactive Voice Response),Internet, and in person payment applications, as well as ensuring the security and privacy of all transaction-related data. The selected respondent(s) will also ensure 24 hours a day 7 days per week availability to the public through many City and County of San Francisco (CCSF) websites, physical locations, and IVR that will allow payments for property taxes, fees, licenses, reservations, and other goods or services using credit/debit cards or by E-Check. Complex programs and applications that address each department's specific needs will be developed as part of this project.	January 1, 2016	December 31, 2020
41559 - 15/16 POLICE		$170,000.00	The San Francisco Police Department (SFPD) Crime Laboratory's Forensic Biology Unit analyzes deoxyribonucleic acid (DNA)data generated from hundreds of crimes committed in the City and County of San Francisco per year. When the results of these analyses yield single,clear DNA profiles, interpretation is simple and straightforward. However, given the nature of the evidence the SFPD crime laboratory processes, the results of the DNA analyses frequently indicate that the DNA present is a mixture of more than one individual. To aid in the interpretation of mixed DNA profiles, the SFPD needs to purchase an expert system for complex DNA mixture analyses. The SFPD is seeking a qualified contractor to provide a software package, which includes installation and training, that allows for and standardizes the analyses of complex mixed profiles across analysts within the Forensic Biology Unit and to provide statistical support for the resulting interpretations. Training will include background information on mathematics/statistics on which software relies, equations used for analyses, operation of software, and interpretation of software results. The SFPD anticipates the grant funded contractual package will be fully implemented by December 30, 2017 and will likely purchase minimal additional software maintenance and industry upgrades using funding sources that will be determined in the next budget cycle.	January 1, 2016	December 31, 2019
46372 - 15/16 PUBLIC HEALTH		$4,607,000.00	This contract provides a web-based application for Laguna Honda Hospital (LHH), which enables several database-related tools used by both the Department of Public Health (DPH) and Department of Aging and Adult Services (DAAS). For LHH, this enables a streamlined discharge planning and access to community-based services through a housing placement system, a Social Worker progress notes tool, Administrator-On-Duty reports, a Direct Access to Housing client database, a SF Homeless Outreach Team placement tool, and a tool called Community Options and Resource Engagement (CORE) to enable the Department on Adult and Aging Services to pull data from LHH, DPH and Community Living Fund data sets to create an integrated client management data system, as well as local data collection for DAAS to meet State and federal reporting requirements, a single point-of-entry intake system used by Hospital Discharge Planners, LHH Social Workers, Adult Protective Services Social Workers, Office of Aging Meal Providers, Home Health Providers and other community providers, a DAAS Wait List Tool, a Transitional Care Program intake tool, and DAAS Quality Management tools.	November 1, 2015	December 31, 2019

TOTAL AMOUNT $10,914,000