



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 4/1/09 through 4/30/09

Date Posted: May 01, 2009

Department: Administrative Services

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1044	IS Engineer-Principal	
1102034	PE823061	IT project facilitating 24 mos PL LAN/WAN network exp SL Windows NT/2000 exp Heavy lifting 35 lbs

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

5/1/2009



City and County of San Francisco - Department of Human Resources

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

Exception to the Order of Layoff

Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 4/1/09 through 4/30/09

Date Posted: May 01, 2009

Department: Airport Commission

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

5260 Architectural Assistant I
1104512 P4706 Custom Clearance Required
TSA Background clearance

DHR Req Nbr Dept RQ Nbr Special Condition(s)

5266 Architectural Associate II
1104379 TE70053 TSA Background clearance

DHR Req Nbr Dept RQ Nbr Special Condition(s)

6319 Senior Construction Inspector
1104505 P4704 Custom Clearance Required
TSA Background clearance

DHR Req Nbr Dept RQ Nbr Special Condition(s)

7514 General Laborer
1104511 P4705 CA Driver's License C
Custom Clearance Required
Operate 90 lb jackhammer
TSA Background clearance

cc: All Departmental Personnel Officers
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Harvey Rose
DHR Employment Services
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City and County of San Francisco - Department of Human Resources

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Exception to the Order of Layoff

Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 4/1/09 through 4/30/09

Date Posted: May 01, 2009

Department: Children & Families Commission

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
9774	Senior Community Development Specialist I	
1103741	P94254	VIntr/Paid Childrn Fam 12 mos
1104842	PEX94256	VIntr/Paid Childrn Fam 12 mos Comm Devel Child/Youth/Family

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
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5/1/2009



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Exception to the Order of Layoff

Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 4/1/09 through 4/30/09

Date Posted: May 01, 2009

Department: Community College District

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
3598	School Aide III 1104916	TE0851 CCD Adult Lrn and Tut Math

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

5/1/2009



City and County of San Francisco - Department of Human Resources

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RESOURCES DIRECTOR**

**Exception to the Order of Layoff
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Personnel Requisition(s) Approved and Modified 4/1/09 through 4/30/09

Date Posted: May 01, 2009

Department: Emergency Communications Dept

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1840	Junior Management Assistant		
	1104401	DP80100	Background Clearance Required
	1104402	DP80101	Background Clearance Required

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

5/1/2009



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RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 4/1/09 through 4/30/09

Date Posted: May 01, 2009

Department: Hetch Hetchy

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1044	IS Engineer-Principal		
1104209	P2600	SL ColdFusion Web Devel	
		PL Oracle exp	

DHR Req Nbr Dept RQ Nbr Special Condition(s)

5241	Engineer		
1104302	P2604	Electrical Engineering	

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
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5/1/2009



City and County of San Francisco - Department of Human Resources

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RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 4/1/09 through 4/30/09

Date Posted: May 01, 2009

Department: Human Services

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1013	IS Technician-Senior
1103908	P4348
	SL Windows NT/2000 exp Heavy lifting 40 lbs

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1404	Clerk
1099851	P4276
	CA Driver's License C Heavy lifting 50 lbs

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1426	Senior Clerk Typist
1084333	P3506
	CA Driver's License C Heavy lifting 50 lbs

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

5/1/2009



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**Exception to the Order of Layoff
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Personnel Requisition(s) Approved and Modified 4/1/09 through 4/30/09

Date Posted: May 01, 2009

Department: Mayor

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
9770	Community Development Assistant		
	1103925	P87437	Exp w/affordable housing 12mos
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
9772	Community Development Specialist		
	1103924	P87436	Exp w/affordable housing 24mos
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
9775	Senior Community Development Specialist II		
	1103921	P87434	Exp w/affordable housing 24mos

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

5/1/2009



City and County of San Francisco - Department of Human Resources

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Exception to the Order of Layoff

Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 4/1/09 through 4/30/09

Date Posted: May 01, 2009

Department: Police

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
0933	Manager V 1103894	P13187	Background Clearance Required
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
0942	Manager VII 1104102	P13191	Background Clearance Required
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
7410	Automotive Service Worker 1103302	DP14813	Background Clearance Required
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
Q 4	Police Officer III 1104651	TE76975	Background Clearance Required

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

5/1/2009



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Exception to the Order of Layoff

Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 4/1/09 through 4/30/09

Date Posted: May 01, 2009

Department: Public Health

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
2320	Registered Nurse	
1062185	P61840	Maintain Bckgrd jail clearance Jail Medical Services
1092894	P6063143	Operating Room
1096490	P6073041	Critical Care
1098215	P6073247	Medical Surgical
1098877	P6073291	Critical Care
1100716	P6073385	Medical Surgical
1101184	P6080028	Critical Care
1101233	P6080057	Critical Care
1101234	P6080058	Birth Center
1101755	P6080144	Medical Surgical
1102425	P6080264	Critical Care
1102888	P6080274	Medical Surgical
1104366	P6080036	Critical Care
1104367	P6080037	Critical Care
1104368	P6080045	Medical Surgical
1104369	P6080152	Medical Surgical
1104370	P6080339	Medical Surgical
DHR Req Nbr	Dept RQ Nbr	Special Condition(s)

2930	Psychiatric Social Worker	
1083391	P1052225	Spanish

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

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**Exception to the Order of Layoff
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Personnel Requisition(s) Approved and Modified 4/1/09 through 4/30/09

Date Posted: May 01, 2009

Department: Public Library

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
3632	Librarian II	
1104403	P3827	Libr Chld/Youth Srvs ex 12 mos Spanish

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Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

5/1/2009



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**Exception to the Order of Layoff
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Personnel Requisition(s) Approved and Modified 4/1/09 through 4/30/09

Date Posted: May 01, 2009

Department: Public Utilities Commission

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1052	IS Business Analyst 1103726	P2588	JL GIS exp 24mos
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1053	IS Business Analyst-Senior 1093357	P2028	SL GIS exp
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1824	Principal Administrative Analyst 1104097	P2599	JL Rate Modeling Exp Budget Analysis
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
5366	Engineering Associate II 1103922	DP10798	Electrical Engineering

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
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RESOURCES DIRECTOR**

**Exception to the Order of Layoff
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Personnel Requisition(s) Approved and Modified 4/1/09 through 4/30/09

Date Posted: May 01, 2009

Department: Registrar

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1402	Junior Clerk 1104170	TEFT12	1 Cycle Exp Election 9mo
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1403	Elections Clerk 1104179	TEFT14	1 Cycle Exp Election 9mo
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1404	Clerk 1104171	TEFT13	1 Cycle Exp Election 9mo

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
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5/1/2009



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Exception to the Order of Layoff

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Personnel Requisition(s) Approved and Modified 4/1/09 through 4/30/09

Date Posted: May 01, 2009

Department: Treasurer/Tax Collector

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1043	IS Engineer-Senior		
	1049203	P 00146	IT project facilitating 24 mos SL LAN/WAN network exp

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1063	IS Programmer Analyst-Senior		
	1036562	P1097	MS Access Proficiency SL Access design & devel exp

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

5/1/2009



City and County of San Francisco - Department of Human Resources

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RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 4/1/09 through 4/30/09

Date Posted: May 01, 2009

Department: War Memorial

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

7120	Buildings And Grounds Maintenance Superintendent	
1104187	P 9004	2yr Ex Sup Pef Arts Facility

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

5/1/2009



City and County of San Francisco - Department of Human Resources

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Exception to the Order of Layoff

Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 4/1/09 through 4/30/09

Date Posted: May 01, 2009

Department: Water Department

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
5201	Junior Engineer 1103601	DP10795	Sanitary Engineering
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
5211	Engineer/Architect/Landscape Architect Senior 1104545	TE10807	Civil Engineering
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
5293	Planner IV 1104307	P2606	Exp wtr supl sys cmlnce 36mos

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DHR Employment Services
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