



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 1/1/2009 through 1/31/2009

Date Posted: February 04, 2009

Department: Administrative Services

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

8108	Senior Legal Process Clerk	
1078596	TE404069	Spanish

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

2/4/2009



City and County of San Francisco - Department of Human Resources

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

Exception to the Order of Layoff

Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 1/1/2009 through 1/31/2009

Date Posted: February 04, 2009

Department: Airport Commission

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
0942	Manager VII 1103793	P4700	TSA Background clearance
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1822	Administrative Analyst 1103571	DP70032	Contract Administration TSA Background clearance
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
9910	Public Service Trainee 1103502	PE20354	Background Clearance Required Custom Clearance Required TSA Background clearance
	1103503	PE20355	Background Clearance Required Custom Clearance Required TSA Background clearance
	1103504	PE20356	Background Clearance Required Custom Clearance Required TSA Background clearance
	1103505	PE20357	Background Clearance Required Custom Clearance Required TSA Background clearance

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

2/4/2009



City and County of San Francisco - Department of Human Resources

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RESOURCES DIRECTOR**

**Exception to the Order of Layoff
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Personnel Requisition(s) Approved and Modified 1/1/2009 through 1/31/2009

Date Posted: February 04, 2009

Department: Airport Commission

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

1103506	PE20358	Background Clearance Required Custom Clearance Required TSA Background clearance
1103507	PE20359	Background Clearance Required Custom Clearance Required TSA Background clearance

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
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2/4/2009



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**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
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Personnel Requisition(s) Approved and Modified 1/1/2009 through 1/31/2009

Date Posted: February 04, 2009

Department: Art Commission

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1844	Senior Management Assistant	
1103572	P80017	Mng Pblc Arts prj 36 mos

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

2/4/2009



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 1/1/2009 through 1/31/2009

Date Posted: February 04, 2009

Department: Building Inspection

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1408	Principal Clerk		
1073292	P03069		Bldg. Permit Processing 12 mos

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

2/4/2009



City and County of San Francisco - Department of Human Resources

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 1/1/2009 through 1/31/2009

Date Posted: February 04, 2009

Department: City Planning

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date.

Table with 3 columns: DHR Req Nbr, Dept RQ Nbr, Special Condition(s). Includes rows for Planner II with requisitions 1079695, 1093792, 1093877, 1093933, 1097655, 1097656.

Table with 3 columns: DHR Req Nbr, Dept RQ Nbr, Special Condition(s). Includes row for Planner IV with requisition 1079698.

Table with 3 columns: DHR Req Nbr, Dept RQ Nbr, Special Condition(s). Includes rows for Planner III-Environmental Review with requisitions 1048295, 1085275, 1092728, 1102281.

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

2/4/2009



City and County of San Francisco - Department of Human Resources

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

Exception to the Order of Layoff

Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 1/1/2009 through 1/31/2009

Date Posted: February 04, 2009

Department: Cnty Ed Off-Unfd School Dist

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1013	IS Technician-Senior		
	1103738	P3330	SL LAN/WAN network exp SL Servr/Worksttn instaltn exp

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1022	IS Administrator II		
	1103739	P3331	JL Follet Dstny Lbry Srvcce exp

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

2/4/2009



City and County of San Francisco - Department of Human Resources

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

Exception to the Order of Layoff

Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 1/1/2009 through 1/31/2009

Date Posted: February 04, 2009

Department: Community College District

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
3598	School Aide III	
1103774	TE0840	CCD Child Development
1103775	TE081	CCD Child Development
1103776	TE082	CCD Child Development

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

2/4/2009



City and County of San Francisco - Department of Human Resources

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

Exception to the Order of Layoff

Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 1/1/2009 through 1/31/2009

Date Posted: February 04, 2009

Department: Department Of Public Works

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
5201	Junior Engineer		
	1102899	DP81022	CA Driver's License C Civil Engineering
	1102900	DP81023	CA Driver's License C Civil Engineering

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

2/4/2009



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 1/1/2009 through 1/31/2009

Date Posted: February 04, 2009

Department: Hetch Hetchy

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1822	Administrative Analyst	
1103391	P2566	Budget Analysis Financial Analysis

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

2/4/2009



City and County of San Francisco - Department of Human Resources

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RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 1/1/2009 through 1/31/2009

Date Posted: February 04, 2009

Department: Human Services

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1053	IS Business Analyst-Senior	
1102171	PE4323	SL Proj mgmt and app dev exp SL Web-enbd apps dev 24 mos SL Windows NT/2000 exp

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

2/4/2009



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**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 1/1/2009 through 1/31/2009

Date Posted: February 04, 2009

Department: Juvenile Court

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

8322	Senior Counselor, Juvenile Hall	
1103469	P4152	CA Driver's License C
1103470	P4153	CA Driver's License C

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

2/4/2009



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**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 1/1/2009 through 1/31/2009

Date Posted: February 04, 2009

Department: Police

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1426	Senior Clerk Typist	
1103540	TE76969	Background Clearance Required

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

2/4/2009



City and County of San Francisco - Department of Human Resources

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Exception to the Order of Layoff

Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 1/1/2009 through 1/31/2009

Date Posted: February 04, 2009

Department: Port

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
7347	Plumber	
1103610	P8020	AWWA Backflow Tester Cert Insurable by dept auto policy Height 25'+, under pier, boats

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

2/4/2009



City and County of San Francisco - Department of Human Resources

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RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 1/1/2009 through 1/31/2009

Date Posted: February 04, 2009

Department: Public Health

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

2328	Nurse Practitioner	
1103380	P1070095	Adult Medicine

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

2/4/2009



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RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 1/1/2009 through 1/31/2009

Date Posted: February 04, 2009

Department: Public Utilities Commission

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1824	Principal Administrative Analyst	
1103244	P2553	Budget Analysis

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

2/4/2009



City and County of San Francisco - Department of Human Resources

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RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 1/1/2009 through 1/31/2009

Date Posted: February 04, 2009

Department: Retirement Services

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1209	Benefits Technician		
	1103823	P0915	Pnsn & Ret bnfts clc ex 12 mos

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

2/4/2009

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

2/4/2009