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| definition |
| Click here to paste or enter text |
| DISTINGUISHING FEATURES |
| Click here to paste or enter text |
| SUPERVISION EXERCISED |
| Click here to paste or enter text |
| examples of IMPORTANT AND ESSENTIAL DUTIES*According to Civil Service Commission Rule 109, the duties specified below are representative of the range of duties assigned to this job code/class and are not intended to be an inclusive list.* |
| 1. Click here to paste or enter text
 |
| KNOWLEDGE, SKILLS, AND ABILITIES |
| Knowledge of: Click here to paste or enter text  |
| Ability or Skill to: Click here to paste or enter text  |
| minimum qualifications*These minimum qualifications establish the education, training, experience, special skills and/or license(s) which are required for employment in the classification. Please note, additional qualifications (i.e., special conditions) may apply to a particular position and will be stated on the exam/job announcement.* |
| Education: |
| Click here to paste or enter text, or leave blank |
| Experience: |
| Click here to paste or enter text |
| License and Certification: |
| Click here to paste or enter text, or leave blank |
| Substitution: |
| Click here to paste or enter text, or leave blank |
| SUPPLEMENTAL INFORMATION |
| Click here to paste or enter text, or leave blank |
| PROMOTIVE LINES |
| Click here to paste or enter text, or leave blank |
| ORIGINATION DATE: | mm/dd/yy: 2-digit year if after 1999; 4-digit if before 2000  |
| AMENDED DATE: | mm/dd/yy: 2-digit year if after 1999; 4-digit if before 2000  |
| REASON FOR AMENDMENT: | *To accurately reflect the current tasks, knowledge, skills & abilities, and minimum qualifications.* |
| Business unit(s): | Click here to paste or enter text  |