



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 12/01/2009 through 12/31/2009

Date Posted: December 29, 2009

Department: Administrative Services

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1822	Administrative Analyst		
	1107795	P9141	Budget Analysis
			Contract Administration

DHR Req Nbr Dept RQ Nbr Special Condition(s)

2992	Contract Compliance Officer I		
	1106469	P9129	Spanish

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/29/2009



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 12/01/2009 through 12/31/2009

Date Posted: December 29, 2009

Department: Airport Commission

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
0922	Manager I 1107599	P4757	TSA Background clearance
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1042	IS Engineer-Journey 1107627	DP70101	JL SONET cmplt equipment exp TSA Background clearance Heavy lifting 35 lbs
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1802	Research Assistant 1107662	DP70039	TSA Background clearance
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
3522	Senior Museum Preparator 1107639	P4764	TSA Background clearance Heavy lifting 50 lbs
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
3544	Curator III 1107642	PE20365	TSA Background clearance
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
5203	Assistant Engineer		

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/29/2009



City and County of San Francisco - Department of Human Resources

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 12/01/2009 through 12/31/2009

Date Posted: December 29, 2009

Department: Airport Commission

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date.

1107597 P4755 Custom Clearance Required
Mechanical Engineering
TSA Background clearance

DHR Req Nbr Dept RQ Nbr Special Condition(s)

5264 Airport Noise Abatement Specialist
1107598 P4756 TSA Background clearance

DHR Req Nbr Dept RQ Nbr Special Condition(s)

7333 Apprentice Stationary Engineer
1107602 P4759 Custom Clearance Required
TSA Background clearance

DHR Req Nbr Dept RQ Nbr Special Condition(s)

7514 General Laborer
1107603 P4760 CA Driver's License C
Custom Clearance Required
Operate 90 lb jackhammer
TSA Background clearance

1107604 P4761 CA Driver's License C
Custom Clearance Required
Operate 90 lb jackhammer
TSA Background clearance

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/29/2009



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 12/01/2009 through 12/31/2009

Date Posted: December 29, 2009

Department: Airport Commission

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

1107605	P4762	CA Driver's License C Custom Clearance Required Operate 90 lb jackhammer TSA Background clearance
1107630	P4763	CA Driver's License C Custom Clearance Required TSA Background clearance

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/29/2009



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 12/01/2009 through 12/31/2009

Date Posted: December 29, 2009

Department: Children Youth & Families

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

9774	Senior Community Development Specialist I	
1107814	P94264	Comm Devel Child/Youth/Family

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/29/2009



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 12/01/2009 through 12/31/2009

Date Posted: December 29, 2009

Department: Cnty Ed Off-Unfd School Dist

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

9977	Parent And Community Involvement Coordinator, SFUSD	
1106832	P3408	Chinese (Cantonese)

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/29/2009



City and County of San Francisco - Department of Human Resources

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 12/01/2009 through 12/31/2009

Date Posted: December 29, 2009

Department: Department Of Public Works

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1022 IS Administrator II
1107766 DP6018 CA Driver's License C
SL Windows NT/2000 exp
Heavy lifting 50 lbs

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1823 Senior Administrative Analyst
1107660 P6016 Contract Administration

DHR Req Nbr Dept RQ Nbr Special Condition(s)

5201 Junior Engineer
1107493 DP6012 Mechanical Engineering
1107502 DP6014 Civil Engineering
1107503 DP6015 Civil Engineering

DHR Req Nbr Dept RQ Nbr Special Condition(s)

5203 Assistant Engineer
1107488 DP6010 Civil Engineering
1107492 DP6011 Civil Engineering
1107499 DP6013 Mechanical Engineering

DHR Req Nbr Dept RQ Nbr Special Condition(s)

5211 Engineer/Architect/Landscape Architect Senior
1107483 P6009 Mechanical Engineering

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/29/2009



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 12/01/2009 through 12/31/2009

Date Posted: December 29, 2009

Department: Hetch Hetchy

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1426	Senior Clerk Typist		
	1090425	P1808	Location Moccasin
	1095753	P2092	Location Moccasin
	1098058	P2016	Location Moccasin

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/29/2009



City and County of San Francisco - Department of Human Resources

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

Exception to the Order of Layoff

Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 12/01/2009 through 12/31/2009

Date Posted: December 29, 2009

Department: Human Services

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

2913	Program Specialist		
1104564	DP92115	CA Driver's License C	Records admin/mng exp 18 mos

DHR Req Nbr Dept RQ Nbr Special Condition(s)

9910	Public Service Trainee		
1107621	TE92187	HSA TANF AAM Assignment	HSA TANF Clerical Admin
1107623	TE92189	HSA TANF Clerical Admin	HSA TANF JUV Assignment
1107830	TE92193	HSA TANF Clerical Admin	HSA TANF MOD Assignment

DHR Req Nbr Dept RQ Nbr Special Condition(s)

9916	Public Service Aide - Public Works		
1107622	TE92188	HSA TANF AAM Assignment	HSA TANF Supp/Recy/Transp
1107624	TE92190	HSA TANF Facilities/Grounds	HSA TANF JUV Assignment

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/29/2009



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 12/01/2009 through 12/31/2009

Date Posted: December 29, 2009

Department: Mayor

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

9772	Community Development Specialist	
1107300	DP200901	Exp with HUD-CDBG laws 24mos

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/29/2009



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 12/01/2009 through 12/31/2009

Date Posted: December 29, 2009

Department: Police

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1654	Accountant III		
1107796	DP15016	Background Clearance Required	

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/29/2009



City and County of San Francisco - Department of Human Resources

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 12/01/2009 through 12/31/2009

Date Posted: December 29, 2009

Department: Port

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date.

Table with 4 columns: DHR Req Nbr, Dept RQ Nbr, Special Condition(s), and Job Title. Rows include Painter, Plumber, Asphalt Worker, Roofer, Wharfinger II, and Property Manager, Port.

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/29/2009



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 12/01/2009 through 12/31/2009

Date Posted: December 29, 2009

Department: Public Health

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1404	Clerk		
	1106977	P6093887	Med Records Clerical Exp 6mos Heavy lifting 25 lbs
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
2320	Registered Nurse		
	1095714	DP1072957	Public Health Program
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
2322	Nurse Manager		
	1104488	P6083419	Medical Surgical
	1104489	P6083418	Critical Care
	1106403	P6093737	Maternal Child
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
2324	Nursing Supervisor		
	1105669	P6090015	Inpatient svcs
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
2328	Nurse Practitioner		
	1105670	P6090016	Adult Medicine
	1107278	P6094113	Adult Medicine
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
2430	Medical Evaluations Assistant		
	1105756	P6090022	Phlebotomy Tech Certificate

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/29/2009



City and County of San Francisco - Department of Human Resources

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 12/01/2009 through 12/31/2009

Date Posted: December 29, 2009

Department: Public Health

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

2548 Occupational Therapist
1082210 P6051998 Chinese (Cantonese)
1106405 P6093739 Children exp

DHR Req Nbr Dept RQ Nbr Special Condition(s)

2585 Health Worker I
1106704 P2090054 Chinese (Cantonese)
1106705 P2090055 Spanish

DHR Req Nbr Dept RQ Nbr Special Condition(s)

2586 Health Worker II
1104805 P6073043 Chinese (Cantonese)
Chinese (Mandarin)
Interpreter Services
1105754 P6090020 Interpreter Services
1106703 P2090053 Chinese (Cantonese)

DHR Req Nbr Dept RQ Nbr Special Condition(s)

2587 Health Worker III
1105310 P6083640 Mental Health Rehab Facility

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/29/2009



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 12/01/2009 through 12/31/2009

Date Posted: December 29, 2009

Department: Recreation And Park Commission

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of written requests to meet with to the Human Resources Director, the proposed changes will become final in seven (7) calendar days after the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days after the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

5502	Project Manager I		
1107295	PE0152	CA Driver's License C	
1107298	PE0153	CA Driver's License C	

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/29/2009

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/29/2009