



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 11/1/2008 through 11/30/2008

Date Posted: December 01, 2008

Department: Administrative Services

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

6333	Senior Building Inspector	
1102506	TE823074	ADA review building plns 24 mo

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/1/2008



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Personnel Requisition(s) Approved and Modified 11/1/2008 through 11/30/2008

Date Posted: December 01, 2008

Department: Airport Commission

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
0932	Manager IV		
	1103366	TE70049	TSA Background clearance
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1824	Principal Administrative Analyst		
	1103024	TE70047	TSA Background clearance
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
4310	Commercial Division Assistant Supervisor		
	1103320	DP70029	Supervisory ex 12 mos TSA Background clearance

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/1/2008



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Personnel Requisition(s) Approved and Modified 11/1/2008 through 11/30/2008

Date Posted: December 01, 2008

Department: Community College District

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
3598	School Aide III		
	1103105	TE 0830	CCD Adult Lrn and Tut Math
	1103106	TE 0831	CCD Adult Lrn and Tut Math
	1103107	TE 0832	CCD Adult Lrn and Tut Math
	1103532	TE0833	CCD Dsabled Stdnt Pgrm and Ser

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/1/2008



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Exception to the Order of Layoff

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Personnel Requisition(s) Approved and Modified 11/1/2008 through 11/30/2008

Date Posted: December 01, 2008

Department: Controller

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1822 Administrative Analyst
1102751 P2593 Bond prgm \$20M or more ex 12mo

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1824 Principal Administrative Analyst
1102750 PE80132 Bond prgm \$20M or more ex 36mo

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/1/2008



City and County of San Francisco - Department of Human Resources

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Exception to the Order of Layoff

Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 11/1/2008 through 11/30/2008

Date Posted: December 01, 2008

Department: Department Of Public Works

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

5201	Junior Engineer		
	1103312	DP81027	Graduate Engineer Student Prog Mechanical Engineering

DHR Req Nbr Dept RQ Nbr Special Condition(s)

5203	Assistant Engineer		
	1103033	P5949	Civil Engineering
	1103099	P5952	Civil Engineering
	1103100	P5953	Civil Engineering
	1103101	P5954	Civil Engineering

DHR Req Nbr Dept RQ Nbr Special Condition(s)

5211	Engineer/Architect/Landscape Architect Senior		
	1103097	P5951	Mechanical Engineering

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
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Exception to the Order of Layoff
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Personnel Requisition(s) Approved and Modified 11/1/2008 through 11/30/2008

Date Posted: December 01, 2008

Department: Human Services

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date.

Table with 4 columns: DHR Req Nbr, Dept RQ Nbr, Special Condition(s). Rows include Senior Social Worker (1103118, P4338, Spanish) and Protective Services Worker (1102182, P4324, CA Driver's License C, DMV record req'd upon referral).

cc: All Departmental Personnel Officers
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Harvey Rose
DHR Employment Services
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12/1/2008



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**Exception to the Order of Layoff
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Personnel Requisition(s) Approved and Modified 11/1/2008 through 11/30/2008

Date Posted: December 01, 2008

Department: Juvenile Court

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
8320	Counselor, Juvenile Hall	
1103455	P4140	CA Driver's License C
1103456	P4141	CA Driver's License C
1103457	P4142	CA Driver's License C
1103458	P4143	CA Driver's License C
1103459	P4144	CA Driver's License C
1103460	P4145	CA Driver's License C
1103461	P4146	CA Driver's License C
1103462	P4147	CA Driver's License C
1103463	P4148	CA Driver's License C
1103464	P4149	CA Driver's License C
1103465	P4150	CA Driver's License C
1103466	P4151	CA Driver's License C

cc: All Departmental Personnel Officers
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DHR Employment Services
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Personnel Requisition(s) Approved and Modified 11/1/2008 through 11/30/2008

Date Posted: December 01, 2008

Department: Police

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1649

Accountant Intern

1103352

PE76973

Background Clearance Required

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
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Personnel Requisition(s) Approved and Modified 11/1/2008 through 11/30/2008

Date Posted: December 01, 2008

Department: Port

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

7281 **Street Environmental Services Operations Supervisor**
1103367 DP8019 Insurable by dept auto policy

DHR Req Nbr Dept RQ Nbr Special Condition(s)

7444 **Parking Meter Repairer**
1103361 DP8018 CA Driver's License C
Insurable by dept auto policy
Heavy lifting 60 lbs

DHR Req Nbr Dept RQ Nbr Special Condition(s)

7514 **General Laborer**
1103338 P8017 Insurable by dept auto policy

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Personnel Requisition(s) Approved and Modified 11/1/2008 through 11/30/2008

Date Posted: December 01, 2008

Department: Public Defender

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1043	IS Engineer-Senior	
1102714	P8022	JL Crim Just app devel exp JL SQL Server DBA exp Srv Viz MS Hypvsr JL exp Svr Vis VMWare JL exp

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Personnel Requisition(s) Approved and Modified 11/1/2008 through 11/30/2008

Date Posted: December 01, 2008

Department: Public Health

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date.

Table with 4 columns: DHR Req Nbr, Dept RQ Nbr, Special Condition(s), and Job Title. Rows include Registered Nurse, Clinical Psychologist, Medical Social Worker, Senior Stationary Engineer, and Special Nurse.

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

12/1/2008



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Personnel Requisition(s) Approved and Modified 11/1/2008 through 11/30/2008

Date Posted: December 01, 2008

Department: Sheriff

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date.

Table with 4 columns: DHR Req Nbr, Dept RQ Nbr, Special Condition(s), and Job Title. Rows include Senior Account Clerk, Principal Accountant, Senior Systems Accountant, Senior Administrative Analyst, Principal Administrative Analyst, and Buildings And Grounds Maintenance Superintendent.

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Date Posted: December 01, 2008

Department: Sheriff

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date.

1085023 P4711 Background Clearance Required
DHR Req Nbr Dept RQ Nbr Special Condition(s)

7318 Electronic Maintenance Technician
1100856 P4917 Fire/Life Sfty Sys ex 24 mos

DHR Req Nbr Dept RQ Nbr Special Condition(s)

7334 Stationary Engineer
1024162 P3367 Background Clearance Required
1050365 P4191 Background Clearance Required
1050366 P4192 Background Clearance Required
1055612 P4276 Background Clearance Required

DHR Req Nbr Dept RQ Nbr Special Condition(s)

7335 Senior Stationary Engineer
1038524 P3469 Background Clearance Required

DHR Req Nbr Dept RQ Nbr Special Condition(s)

7347 Plumber
1082646 P4692 Background Clearance Required

cc: All Departmental Personnel Officers
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Personnel Requisition(s) Approved and Modified 11/1/2008 through 11/30/2008

Date Posted: December 01, 2008

Department: Treasurer/Tax Collector

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1070	IS Project Director	
1103225	P546	PL CICS exp PL COBOL exp PL IT project mgmt exp PL Telecom Policy/Le

cc: All Departmental Personnel Officers
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Harvey Rose
DHR Employment Services
File

12/1/2008

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