



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 07/01/2008 through 07/31/2008

Date Posted: September 09, 2008

Department: Administrative Services

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

7315	Automotive Machinist Assistant Supervisor	
1100673	P724210	CA Driver's License A

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

9/9/2008



City and County of San Francisco - Department of Human Resources

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

Exception to the Order of Layoff

Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 07/01/2008 through 07/31/2008

Date Posted: September 09, 2008

Department: Adult Probation

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

8436 Chief Adult Probation Officer
1101165 PE2008001 Background Clearance Required

DHR Req Nbr Dept RQ Nbr Special Condition(s)

8444 Deputy Probation Officer
1101028 P2008006 Background Clearance Required
1101029 P2008002 Background Clearance Required
1101030 P2008003 Background Clearance Required
1101031 P2008004 Background Clearance Required

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

9/9/2008



City and County of San Francisco - Department of Human Resources

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

Exception to the Order of Layoff

Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 07/01/2008 through 07/31/2008

Date Posted: September 09, 2008

Department: Airport Commission

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
0922	Manager I 1100811	PE20347	TSA Background clearance
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
0941	Manager VI 1100907	DP70024	TSA Background clearance
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1241	Personnel Analyst 1101062	P4642	TSA Background clearance
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1649	Accountant Intern 1100929	PE20348	TSA Background clearance
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
3417	Gardener 1101213	P4643	Custom Clearance Required TSA Background clearance

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

9/9/2008



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 07/01/2008 through 07/31/2008

Date Posted: September 09, 2008

Department: Building Inspection

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

6333	Senior Building Inspector	
1101274	P08032	Ability to furnish own car

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

9/9/2008



City and County of San Francisco - Department of Human Resources

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RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 07/01/2008 through 07/31/2008

Date Posted: September 09, 2008

Department: Cnty Ed Off-Unfd School Dist

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1842	Management Assistant	
1100594	P3264	Risk Mngmt exp 12 mos

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

9/9/2008



City and County of San Francisco - Department of Human Resources

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

Exception to the Order of Layoff

Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 07/01/2008 through 07/31/2008

Date Posted: September 09, 2008

Department: Community College District

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1246	Principal Personnel Analyst		
	1100964	DP 9047	Exp School/Educ Env HR 12mo
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
3598	School Aide III		
	1100863	TE 0813	CCD Adult Lrn and Tut Writing
	1100864	TE 0814	CCD Adult Lrn and Tut Writing
	1100865	PE7273	CCD Dsabled Stdnt Pgrm and Ser
	1101047	TE 0816	CCD Adult Lrn and Tut Rd Lit CCD Adult Lrn and Tut Writing
	1101094	PE 7281	CCD Adult Lrn and Tut Rd Lit CCD Adult Lrn and Tut Writing

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

9/9/2008



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 07/01/2008 through 07/31/2008

Date Posted: September 09, 2008

Department: Controller

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1054	IS Business Analyst-Principal	
1100920	P2558	PL CICS exp PL COBOL exp JL Financial applications PD IBM mainframe exp PL IT prj liaison exp PL VSAM exp

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

9/9/2008



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 07/01/2008 through 07/31/2008

Date Posted: September 09, 2008

Department: Department Of Public Works

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

5201	Junior Engineer
1100906	DP81005 Electrical Engineering

DHR Req Nbr Dept RQ Nbr Special Condition(s)

5203	Assistant Engineer
1100766	P5915 Civil Engineering

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

9/9/2008



City and County of San Francisco - Department of Human Resources

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 07/01/2008 through 07/31/2008

Date Posted: September 09, 2008

Department: Environment

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
5640	Environmental Specialist	
1100793	P08013	Energy Programs-environmental
1100976	PE08013	Energy Programs-environmental

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

9/9/2008



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
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Personnel Requisition(s) Approved and Modified 07/01/2008 through 07/31/2008

Date Posted: September 09, 2008

Department: Health Service System

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1052	IS Business Analyst	
1100124	DP60080	AL PeopleTools exp JL PeopleSoft Query Tool exp

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

9/9/2008



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RESOURCES DIRECTOR**

**Exception to the Order of Layoff
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Personnel Requisition(s) Approved and Modified 07/01/2008 through 07/31/2008

Date Posted: September 09, 2008

Department: Hetch Hetchy

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

5211	Engineer/Architect/Landscape Architect Senior	
1101043	P2487	CA Driver's License C Exp Treatment Ops/Process Plng Sanitary Engineering

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

9/9/2008



City and County of San Francisco - Department of Human Resources

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RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 07/01/2008 through 07/31/2008

Date Posted: September 09, 2008

Department: Human Services

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

2905 Senior Eligibility Worker

1100988 P4297 Spanish

1100991 P4299 Spanish

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

9/9/2008



City and County of San Francisco - Department of Human Resources

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**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 07/01/2008 through 07/31/2008

Date Posted: September 09, 2008

Department: Police

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
0941	Manager VI 1100482	P13131	Background Clearance Required
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1224	Principal Payroll And Personnel Clerk 1100749	PE76958	Background Clearance Required
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
1426	Senior Clerk Typist 1100972	P13124	Background Clearance Required

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

9/9/2008



City and County of San Francisco - Department of Human Resources

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

Exception to the Order of Layoff

Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 07/01/2008 through 07/31/2008

Date Posted: September 09, 2008

Department: Public Health

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

1070	IS Project Director		
	1101162	DP2080013	PL IT project mgmt exp SL SQL Server exp

DHR Req Nbr Dept RQ Nbr Special Condition(s)

2587	Health Worker III		
	1097417	P1073138	Public Health Program Spanish
	1099815	P1073356	Public Health Program

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

9/9/2008



City and County of San Francisco - Department of Human Resources

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 07/01/2008 through 07/31/2008

Date Posted: September 09, 2008

Department: Public Library

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
2708	Custodian		
	1100185	P3756	CA Driver's License C
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
3630	Librarian I		
	1100186	P3757	Libr Chld/Youth Srvs
	1100304	P3759	Libr Chld/Youth Srvs
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
3632	Librarian II		
	1100843	TE04027AN	Libr Chld/Youth Srvs ex 12 mos

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

9/9/2008



City and County of San Francisco - Department of Human Resources

NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN RESOURCES DIRECTOR

Exception to the Order of Layoff

Detailed by Department, Job Code and Requisition

Personnel Requisition(s) Approved and Modified 07/01/2008 through 07/31/2008

Date Posted: September 09, 2008

Department: Public Utilities Commission

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
5241	Engineer		
	1100973	P2481	Mechanical Engineering
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
5362	Engineering Assistant		
	1100775	P2467	Mechanical Engineering
	1100776	P2468	Mechanical Engineering
	DHR Req Nbr	Dept RQ Nbr	Special Condition(s)
5364	Engineering Associate I		
	1100771	P2463	Electrical Engineering
	1100772	P2464	Electrical Engineering
	1100773	P2465	Electrical Engineering
	1100774	P2466	Electrical Engineering

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

9/9/2008



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 07/01/2008 through 07/31/2008

Date Posted: September 09, 2008

Department: Recreation And Park Commission

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

2708	Custodian	
	1101114	P5784 CA Driver's License C

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
File

9/9/2008



City and County of San Francisco - Department of Human Resources

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY THE HUMAN
RESOURCES DIRECTOR**

**Exception to the Order of Layoff
Detailed by Department, Job Code and Requisition**

Personnel Requisition(s) Approved and Modified 07/01/2008 through 07/31/2008

Date Posted: September 09, 2008

Department: Water Department

The following actions are being posted in accordance with Civil Service Rule 109.6 and Rule 121.7. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date. Requests to meet on an item should be addressed to the Human Resources Director, 44 Gough Street, San Francisco, CA 94103. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. Any request to meet must include the Date Posted, Department, DHR Requisition number, and the reason for the request. FAX'd copies will be accepted as timely. For additional information regarding these proposed actions, please contact the Merit System Analyst assigned to the department.

DHR Req Nbr Dept RQ Nbr Special Condition(s)

5364	Engineering Associate I	
1100780	P2472	Civil Engineering

cc: All Departmental Personnel Officers
Anita Sanchez, CSC
Harvey Rose
DHR Employment Services
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