The following actions are being posted in accordance with Rule 109. In the absence of requests to meet addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date.

**ALLOCATE THE FOLLOWING POSITION(S):**

<table>
<thead>
<tr>
<th>ITEM #</th>
<th>DEPT/ DIVISION</th>
<th># OF POSITIONS</th>
<th>BUDGETED CLASS/ SALARY GRADE</th>
<th>PROPOSED CLASS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>REC</td>
<td>1</td>
<td>0952 Deputy Director II</td>
<td>0952 Deputy Director II</td>
</tr>
</tbody>
</table>

**Working Title:**  Deputy Director - Superintendent of Neighborhood Services

**MCCP File Number:** 42-010

**Reports To:** 0964 Department Head IV

**Supervises:**

- 8 0922 Manager I
- 2 3292 Assistant Superintendent Recreation

**Other Job Codes Considered:**

**Position Summary:**

This position holds major responsibility for formulating, recommending, and implementing Department policy; provides direction and leadership to a total of ten (10) supervisors (Neighborhood Service Area Managers (six (6) Class 0922 Manager I and two (2) Class 3292 Assistant Recreation Superintendent); Golden Gate Park Manager (one (1) Class 0922 Manager I); Natural Areas Program Director (one (1) Class 0922 Manager I)) and a total of 383 employees in development and service delivery of landscape maintenance and recreation programs in all neighborhood parks, regional parks, and all Natural Areas throughout the 3588 acres of parklands under the Department's purview. The position is responsible for analysis and evaluation of community needs and requirements in use of parklands and facilities; leads the development of organized recreation activities and programs that are presented throughout four recreation program seasons throughout the year as well as the program data presentation, registration, and participant tracking in the SFRRecOnline database; manages the recreation staff and gardener staff organization to include shift scheduling through a recurring shift bid process involving negotiations with the respective labor unions; oversees and plans the delivery of park landscape maintenance through the Proposition C Park Maintenance Standards database and its interface with the Total Managed Assets (TMA) electronic work order system and the City’s 311 Customer Service database system; prepares and executes the Neighborhood Services Division budget and management objectives; makes recommendations on
capital improvement project designs and site improvements; provides direction to Neighborhood Services staff by designing and implementing performance standards and operations plans to accomplish program objectives; and represents the Department at meetings with the public, governmental agencies, boards and commissions regarding park maintenance and recreation program service delivery.

For additional information regarding the above proposed action, please contact Gilda Cassanego at (415) 557-4859.
Correction of Salary Information
Gilda Cassanego at (415) 557-4859.

For additional information regarding the above proposed action, please contact Gilda Cassanego at (415) 557-4859.
Request to meet on an item should be addressed to the Human Resources Director, 1 South Van Ness, 4th Floor, San Francisco, CA 94102. All requests must be received in writing no later than close of business seven (7) calendar days from the posting date. FAX'd copies will be accepted as timely with original to follow. Copies of this notice may be obtained from the Information Center, 4th floor, 1 South Van Ness.

Appeal procedures for affected employees, the Municipal Executives' Association and the International Federation of Professional and Technical Engineers, Local 21, AFL-CIO are in accordance with separate agreements.

cc: All Employee Organizations
   All Departmental Personnel Officers
   Regina Tharayil, MTA
   Anita Sanchez, CSC
   Harvey Rose, Budget Analyst
   Carmela Villasica, ERD

   Linda Cosico, HRD
   Tinhha Luong, PPSD

   Chistina Fong, ERD
   MSS Team Leaders
   HRD Support Services

   MSS File
   MCCP File