

POSTING FOR

August 02, 2021

PROPOSED PERSONAL SERVICES CONTRACTS – REGULAR

PSC No	Dept Designation	PSC Amount	Description of Work	PSC Estimated Start Date	PSC Estimated End Date	Type of Approval
42224 - 20/21	ELECTIONS	\$140,465.00	<p>The Department of Elections (Department) is seeking Civil Service Commission (CSC) approval to enter into a two-year maintenance and software licensing contract for our existing ballot sorting machine (Agilis). The Department has previously received PSC approval for parallel services on our other Agilis machine: PSC# 23727-19/20.</p> <p>Prior to each election, the Contractor will provide preventative maintenance, configuration, and testing of the software and hardware components of the Agilis mail sorting system. During elections, the Contractor will provide remote support and troubleshooting, on-site support, as-needed maintenance and repair, and error, defect, or malfunction correction. Upon completion of any improvements, updates, upgrades or system changes, the Contractor will provide operational, maintenance, and troubleshooting training to Department lead staff assigned to operate the Agilis.</p>	August 1, 2021	August 1, 2023	REGULAR
49205 - 20/21	ELECTIONS	\$150,000.00	To support the Redistricting Task Force (RTF) in the specialized work of analyzing census, demographic, and geographic data relevant to its upcoming, legally-mandated work, and to assist the Department of Elections with modifying any data in its mapping tools and programs affected by the redrawing of Supervisorial District maps.	June 1, 2021	April 15, 2022	REGULAR
41787 - 20/21	HUMAN SERVICES	\$250,000.00	Consultant services are required to conduct and prepare the 2022 Dignity Fund Community Needs Assessment. This assessment will help the Department of Disability and Aging Services (DAS) to understand current community needs, identify equity concerns and service gaps, and develop recommendations to address these issues. This information will be used in the following year to support a Service and Allocation Plan that outlines how the Fund will be allocated strategically to address community needs and strengthen the city's aging and disability service network. As outlined and	August 1, 2021	June 30, 2023	REGULAR

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			required by the City charter, this project must be conducted and completed in FY 2021-22.			
49601 - 20/21	PORT	\$200,000.00	<p>The Government Reporting and Accounting Standard (GASB) No. 87 set forth new standards to improve accounting and financial standards for leases by governments. The Port of San Francisco is relatively unusual as more than 70% of revenue is generated from commercial, industrial, and maritime rent. The Port of San Francisco is a relatively small entity and the compliance with this administration requirement requires the assistance of additional accounting services.</p> <p>The Port has roughly 700+ leases with 1200 leaseholds. The consultant will assist Port staff to apply Standard No. 87 against the entire population of leases and leaseholds. The consultant will assist in the review of 100-250 leases and deliver the accounting entries and supporting documentation to ensure compliance with GASB Standard No. 87.</p>	October 1, 2021	June 30, 2023	REGULAR
47188 - 20/21	PUBLIC HEALTH	\$3,000,000.00	All required maintenance and support for the Nurse Call System at Zuckerberg San Francisco General Hospital and Laguna Honda Hospital. Services will include repairs, maintenance, replacement of defective parts and components, and upgrades to all software and hardware system components. Services will include regular Preventative Maintenance (PM) service to ensure the system is performing in accordance with the published specifications. Services performed during the PM shall include but may not be limited to items such as: creating system backup files, battery checks, inspection and cleaning PC and master station consoles, software maintenance updates and applicable operation checks, rapid response to Critical Error situations, and 24 hours per day, 7 days per week support coverage.	June 1, 2021	May 31, 2025	REGULAR

TOTAL AMOUNT \$3,740,465