

MISSION STATEMENT

To establish a pathway to employment for individuals with disabilities by enhancing awareness, eliminating barriers and building partnerships within the community.

VISION STATEMENT

To empower individuals with disabilities to reach their career potential by eliminating barriers to employment and providing opportunities to enter the City workforce.

CORE VALUES

Equality- We strive to provide equal opportunities for individuals with disabilities in the workforce.

Respect- We recognize the importance of diversity and value the contribution of all individuals.

Collaboration- We seek varying viewpoints and knowledge from our stakeholders to enhance career opportunities for individuals with

APPLY NOW

Visit our website at:

<http://sfdhr.org/rule-115-program>

to learn more about the program, how to obtain a certificate and Q & A.



Contact the ACE Recruiter:

Porsche Bunton

1 South Van Ness, 4th Floor

San Francisco, CA

Phone Number: 415-557-4928

porsche.bunton@sfgov.org

Auxiliary aids, services and other reasonable accommodations are available upon request, to individuals with disabilities.

ACE Program

(Access to City Employment)

**A Path to
City
Employment
for
Job Seekers
with
Disabilities**



City & County of San Francisco
Department of Human Resources

ACE PROGRAM

The City and County of San Francisco welcomes and values diversity in all forms. We are committed to increasing our employment of qualified applicants with disabilities.

All applicants are able to apply through the competitive civil service merit process, which consists of successfully passing of an examination and placement on an eligible list.

The Access to City Employment (ACE) Program is a program that supports applicants with disabilities throughout the hiring process. Applicants can enter the City workforce without going through the competitive civil service merit process.

Applicants hired through this program are designated permanent status upon three (3) successful evaluations within a one-year probationary period.



ELIGIBILITY REQUIREMENTS

- ◆ You have identified an entry-level job opportunity on the City & County of San Francisco website:
www.sfgov.org/careers
- ◆ You meet the minimum qualifications of the position as stated on the job announcement.
- ◆ You hold a certificate of severe disability issued by the State of California Department of Rehabilitation (DOR) or Veterans Administration.



STEPS TO APPLY

STEP 1-Identify an entry-level job announcement on the City & County of San Francisco job opportunity website:

www.sfgov.org/careers

STEP 2-Confirm that you meet minimum qualifications of the position. (Can perform the essential functions of the position with or without reasonable accommodations.)

STEP 3-Apply online and complete the application providing all necessary information regarding qualifying experience and education.

STEP 4-Obtain a Certificate of Disability by:

⇒ Proof of Certification of Severe Disability from the State of California Department of Rehabilitation (DOR);

OR

⇒ Service Connected Disability Award Letter from the Veterans Administration. If you are a Disabled Veteran, this **MUST** be included.

STEP 5-Once your application is complete, contact the ACE Recruiter at:

415-557-4928 or email:

porsche.bunton@sfgov.org