



Workforce Development

City and County of San Francisco
Department of Human Resources

DHR Learning & Development Training Calendar Summary

For class descriptions and to enroll, go to www.sfdhr.org/employee-training

		QTR 1	QTR 2	QTR 3	QTR 4
Target Audience		JUL-SEP	OCT-DEC	JAN-MAR	APR-JUN
Career Development					
Growing Your Career	Individuals	7/11 +			4/19 +
Communication / Relationship Skills					
Crucial Conversations	Individuals, Management	8/7 +	12/12 +		
Customer Focused Communication	Individuals	8/23	11/7	2/12	5/21
Lead to Succeed	Supervisory	8/7 +			4/16 +
Emotional Intelligence	Individuals, Supervisory, Teams	7/19	11/1	3/7	6/19
Practice Makes Perfect	Individuals		10/10 +	3/28 +	
Presenting to Boards and Commissions	Individuals, Supervisory	9/5		1/24	
Equity, Diversity, & Inclusion					
Creating an Inclusive Environment	Individuals, Supervisory, Teams	7/10+++	10/24+++	1/17+++	
Communicating Across Cultures	Individuals, Teams			3/21	
Organizational Skills					
5 Choices for Extraordinary Productivity	Individuals, Supervisory, Teams		10/24 +		5/16 +
Facilitation Skills	Individuals, Supervisory, Teams			3/26+	
Decision Mojo	Individuals, Supervisory				4/24
Epic Change	Supervisory, Teams			2/13	
Project Management	Individuals, Supervisory, Teams	9/13		2/20	5/9
Performance Management					
24 Plus for Supervisors/Managers	Supervisory	>	>	>	>
24 Plus REFRESHER	Supervisory	8/22	10/4		4/10
Coaching for Execution	Supervisory				6/18 +
PPAR Review	Supervisory	9/27			6/4
7 Habits for Managers	Supervisory		12/11 +		6/11 +
Leadership					
MEA Leadership 1.0 - *A	Supervisory			1/15	
MEA Leadership 2.0 - *B	Supervisory	8/21			
Emerging City Leaders - *C	Supervisory				TBD

>24 Plus workshops begin every month, please check our website for course series dates and availability

*A- Nominations open October 1st for the January 15th, 2019 start date

*B - Nominations will open three months prior to the start date; to be announced

*C - Nominations will open three months prior to the start date; Spring/Summer 2019

Dates are subject to change - please confirm dates at our website www.sfdhr.org/employee-training

Dates shown with a + is the start date of the workshop with more than one day commitment for the class.

Some classes have prerequisites, please see the class description on the website.

Most DHR courses can be offered to department groups with customization available.