

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY
THE HUMAN RESOURCES DIRECTOR**

The following actions are being posted in accordance with Civil Service Rule 109. In the absence of a protest addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date.

Posting No: 07
Fiscal Year: 2018/2019
Posted Date: 08/08/2018
Reposted Date: N/A

ABOLISH THE FOLLOWING JOB SPECIFICATION(S):

Item #	Job Code	Title
1	1003	IS Operator-Senior
2	1022	IS Administrator 2
3	3280	Assistant Recreation Director
4	3284	Recreation Director
5	3287	Assistant Recreation Supervisor
6	AC35	Board/Commission Secretary 3
7	O030	Management Assistant III (OCII)
8	O535	Development Services Manager (OCII)
9	O615	Development Specialist (OCII)
10	O670	Financial Systems Accountant (OCII)
11	O695	Accountant III (OCII)
12	O740	Harbormaster (OCII)
13	O775	Accountant II (OCII)
14	O840	Harbor Attendant (OCII)
15	O865	Harbor Office Assistant (OCII)
16	O890	Harbor Security Officer (OCII)
17	O970	Accounting Supervisor (OCII)

Protests on an item should be addressed to the Human Resources Director and can be submitted by mail to the City and County of San Francisco, Department of Human Resources, 1 South Van Ness Ave, 4th Floor, San Francisco, CA 94103 or by email to DHR.ClassificationActionPostings@sfgov.org. All protests must be received in writing no later than close of business seven (7) calendar days from the posting date, and must include the posting and item number(s), the basis on which the protest is submitted and identify the affected parties.

For additional information regarding this proposed classification action, please contact Stephen Fu, Management Assistant, at (415) 701-5680 or by email at Stephen.Fu@sfgov.org.

Copies of this notice may be obtained from the Department of Human Resources or from the website at: <http://sfdhr.org/index.aspx?page=109>. Copies of Civil Service Rule 109 may be obtained from the Department of Human Resources, the office of the Civil Service Commission at 25 Van Ness Ave, Suite 720, San Francisco, CA 94102

or from the website at: [Rule 109 Position Classification and Related Rules | Civil Service Commission](#).

cc: All Employee Organizations
All Departmental Personnel Officers
DHR – Class and Comp Unit
DHR – Client Services Unit
DHR – Employee Relations Unit
DHR – Recruitment and Assessment Unit
DHR – Client Services Operations
Micki Callahan, DHR
Michael Brown, CSC
Sandra Eng, CSC
Christopher Colandene, SFERS
Theresa Kao, Controller/ Budget Division
E-File