

**City and County of San Francisco**  
Carol Isen  
Human Resources Director



**Department of Human Resources**  
*Connecting People with Purpose*  
www.sfdhr.org

**NOTICE OF FINAL ACTION TAKEN BY THE  
HUMAN RESOURCES DIRECTOR**

Date: March 22, 2023

Re: **Notice of Proposed Classification Actions – Final Notice No. 12 FY 2022/2023  
(copy attached).**

Pursuant to completion of discussion with SEIU L1021 regarding this classification action, the classification actions contained in the above referenced notice became effective March 22, 2023.

Carol Isen  
Human Resources Director

by:   
\_\_\_\_\_  
Steve Ponder  
Classification and Compensation Director  
Human Resources

cc: All Employee Organizations  
All Departmental Personnel Officers  
DHR – Class and Comp Unit  
DHR – Client Services Unit  
DHR – Employee Relations Unit  
DHR – Recruitment and Assessment Unit  
DHR – Client Services Operations  
Carol Isen, DHR  
Sandra Eng, CSC  
Erik Rapoport, SFERS  
Theresa Kao, Controller/ Budget Division  
E-File

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY  
THE HUMAN RESOURCES DIRECTOR**

The following actions are being posted in accordance with Civil Service Rule 109. In the absence of a protest addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date.

**Posting No:** 12  
**Fiscal Year:** 2022/2023  
**Posted Date:** 03/06/2023  
**Reposted Date:** N/A

***ABOLISH THE FOLLOWING JOB SPECIFICATION(S):***

<b>Item #</b>	<b>Job Code</b>	<b>Title</b>
1	1023	IS Administrator III
2	1024	IS Administrator - Supervisor
3	1130	Youth Commission Advisor
4	1650	Accountant I
5	2467	Diagnostic Imaging Technologist I
6	2468	Diagnostic Imaging Technologist II
7	2469	Diagnostic Imaging Technologist III
8	2470	Diagnostic Imaging Technologist IV
9	2522	Senior Morgue Attendant
10	2552	Dir of Activities, Therapy and Volunteer Services
11	2915	Program Specialist Supervisor
12	2933	Conservatorship/Case Management Supervisor
13	2935	Senior Marriage, Family and Child Counselor
14	2948	Human Services Section Manager
15	3419	Municipal Stadium Groundskeeper
16	6262	Plan Checker
17	6266	Senior Plan Checker
18	7218	Asbestos Abatement Worker II
19	7416	Book Repairer
20	7418	Senior Book Repairer
21	7420	Bridgetender
22	8170	Medical Claims Supervisor
23	8330	Director, Log Cabin Ranch
24	AC35	Board/Commission Secretary 3
25	O035	Management Assistant II (OCII)
26	O695	Accountant (OCII)
27	O970	Accounting Supervisor (OCII)

**Protests on an item should be addressed to the Human Resources Director** and can be submitted by mail to the City and County of San Francisco, Department of Human Resources, 1 South Van Ness Ave, 4th Floor, San Francisco, CA 94103 or by email to [DHR.ClassificationActionPostings@sfgov.org](mailto:DHR.ClassificationActionPostings@sfgov.org). All protests must be received in writing no later than close of business seven (7) calendar days from the posting date, and must include the posting and item number(s), the basis on which the protest is submitted and identify the affected parties.

Copies of this notice may be obtained from the Department of Human Resources or from the website at: <http://sfdhr.org/index.aspx?page=109>. Copies of Civil Service Rule 109 may be obtained from the Department of Human Resources, the office of the Civil Service Commission at 25 Van Ness Ave, Suite 720, San Francisco, CA 94102 or from the website at: [Rule 109 Position Classification and Related Rules | Civil Service Commission](#).

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