

**NOTICE OF PROPOSED CLASSIFICATION ACTIONS BY
THE HUMAN RESOURCES DIRECTOR**

The following actions are being posted in accordance with Civil Service Rule 109. In the absence of a protest addressed to the Human Resources Director, the proposed changes will become final seven (7) calendar days from the posting date.

Posting No: 11
Fiscal Year: 2022/2023
Posted Date: 01/26/2023
Reposted Date: N/A

AMEND THE FOLLOWING JOB SPECIFICATION(S):
(Job specification(s) attached)

Item #	Job Code	Title
1	6252	Line Inspector

Protests on an item should be addressed to the Human Resources Director and can be submitted by mail to the City and County of San Francisco, Department of Human Resources, 1 South Van Ness Ave, 4th Floor, San Francisco, CA 94103 or by email to DHR.ClassificationActionPostings@sfgov.org. All protests must be received in writing no later than close of business seven (7) calendar days from the posting date, and must include the posting and item number(s), the basis on which the protest is submitted and identify the affected parties.

Copies of this notice may be obtained from the Department of Human Resources or from the website at: <http://sfdhr.org/index.aspx?page=109>. Copies of Civil Service Rule 109 may be obtained from the Department of Human Resources, the office of the Civil Service Commission at 25 Van Ness Ave, Suite 720, San Francisco, CA 94102 or from the website at: [Rule 109 Position Classification and Related Rules | Civil Service Commission](#).

cc: All Employee Organizations
All Departmental Personnel Officers
DHR – Class and Comp Unit
DHR – Client Services Unit
DHR – Employee Relations Unit
DHR – Recruitment and Assessment Unit
DHR – Client Services Operations
Carol Isen, DHR
Sandra Eng, CSC
Erik Rapoport, SFERS
Theresa Kao, Controller/ Budget Division
E-File

CITY AND COUNTY OF SAN FRANCISCO
DEPARTMENT OF HUMAN RESOURCES

Title: Line Inspector
Job Code: 6252

DEFINITION

Under general supervision, makes inspections of overhead and underground power lines and communication lines and /or street-lighting structures to assure compliance with applicable codes and laws; and performs related duties as required. ~~Requires responsibility for: explaining and enforcing existing codes and laws pertaining to overhead lines; making regular contacts with the general public, other departmental personnel, outside organizations and representatives in connection with the interpretation and enforcement of line codes and laws; preparing reports on inspectional activities.~~

DISTINGUISHING FEATURES

SUPERVISION EXERCISED

None

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

According to Civil Service Commission Rule 109, the duties specified below are representative of the range of duties assigned to this job code/class and are not intended to be an inclusive list.

1. Inspects overhead and underground power lines, and communications lines, and/or street-lighting structures for conformance with existing codes and laws; inspects electrical installation in the various underground districts for violations of electrical codes.
2. Inspects scaffolding and similar structures erected on streets and sidewalks to assure compliance with electrical codes and safety regulations.
3. Inspects fire escape installations in overhead line districts to assure compliance with codes and safety orders.
4. Prepares, reviews, evaluates and submits a variety of documents such as reports, maps, memos, and letters on all inspectional activities using a computer and associated software.
5. Explains, interprets and enforces existing codes and laws pertaining to overhead and underground power lines and circuits, communication lines, and/or street-lighting structures.
6. Makes regular contact with departmental personnel, outside organizations and representatives, and the general public.

KNOWLEDGE, SKILLS, AND ABILITIES

~~Knowledge of:~~ Requires considerable knowledge of: an advanced level of electrical theory and its application to overhead and underground power lines, and communication lines, and /or street-lighting installations; the codes and laws applicable to overhead and underground power lines, communication lines, and/or street lighting installations; applicable safety regulations and procedures and the safe use of tools and equipment; construction methods particularly as applied to overhead line construction projects.

CITY AND COUNTY OF SAN FRANCISCO
DEPARTMENT OF HUMAN RESOURCES

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Ability or Skill to: ~~Requires ability to:~~ read and interpret electrical and line installation plans and specifications; **review requests and provide recommendations; disseminate information verbally**; deal effectively, firmly and courteously with others in enforcing applicable codes and laws; **deal tactfully, courteously and professionally with others; oversees, direct, evaluate and make recommendations on the work of others;** maintain records and prepare reports of inspectional activities; **drive vehicles to make field inspections.**

MINIMUM QUALIFICATIONS

These minimum qualifications establish the education, training, experience, special skills and/or license(s) which are required for employment in the classification. Please note, additional qualifications (i.e., special conditions) may apply to a particular position and will be stated on the exam/job announcement.

Education:

Requires **possession of a high school diploma, General Education Diploma or California High School Proficiency Certificate.** ~~completion of high school~~

Experience:

supplemented by at least four ~~Five (5)~~ years of **full-time verifiable** journeyman level lineman experience; **in the installation, construction, maintenance and repair of overhead and underground power lines.** including at least one year of experience in responsible charge of major line construction projects; or an equivalent combination of training and experience.

License and Certification:

Possession of a current, valid Class C driver's license.

Substitution:

SUPPLEMENTAL INFORMATION

Nature of work: Requires considerable physical effort and dexterity in the use of fingers, limbs and body; normal color vision; use of ladders and aerial lift bucket; lift objects weighing up to fifty (50) pounds to waist level; work outdoors in all types of weather. Incumbents may be required to work on energized equipment and cables, in confined, underground or elevated areas and in inclement weather, in heavy traffic and at heights; may work with toxic/hazardous substances; work in a 7 day/24-hour operation; wear Personal Protective Equipment (PPE); may be required to work day, swing or night shifts, including weekends and holidays.

PROMOTIVE LINES

To: No normal lines of promotion

From: Original entrance examination

ORIGINATION DATE:

AMENDED DATE: 08/17/2012; **02/XX/2023**

**CITY AND COUNTY OF SAN FRANCISCO
DEPARTMENT OF HUMAN RESOURCES**

**Title: Line Inspector
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REASON FOR AMENDMENT: *To accurately reflect the current tasks, knowledge, skills & abilities, and minimum qualifications.*

BUSINESS UNIT(S): COMMN SFMTA