Battalion Chief Station Meeting

1. What are the expected time limits for the Battalion Chief's station meeting?
2. Is the Station Visit broken up into three, separately timed components?
3. How much time do we have to complete the station visit meeting portion of the test?
4. How much time is allotted for each segment of the meeting.
5. How much time is allotted for the Station Visit Component
6. How much time is allotted for the Management & Leadership Component?
7. How much time is allotted for the "issues / policy" component?
8. How much time is allotted for Questions & Answers component?
9. How much time are we given for our introductory presentation?
10. How much time are we given to present current issues within SFFD?
11. How much time are we given for each question/ answer session with our members?
12. What are the expected time limits for each part of the Battalion Chief meeting? How much time will we have to:
    o Present the introductory statement regarding leadership and management style?
    o Address the current issues?
    o Answer the questions posed by the members?

    Q1- Q12. IOS RESPONSE: The Station Visit Exercise is broken up into three components, that are each timed separately. You will have 5 minutes to make an introductory presentation explaining your management and leadership style. For the second segment, you will have 5 minutes and 30 seconds to make a presentation discussing current issues within the SFFD. The third and final segment is devoted to a question/answer session with your members. In total, you will respond to 3 questions. For each question, you will have 2 minutes to respond.

13. Will each of the three parts to the Battalion Chief Meeting be equally weighted? (eg - Introductory Statement, Current Issues and Questions each worth 9.1%)?

    Q13. IOS Response: No. Your score is based on the skills and abilities that are measured by this exercise as included in your prep guide.

14. Are there any reports that need to be written as part of the Battalion Chief's meeting exercise?
15. Is there any report writing or need to prepare any written forms for Battalion Chiefs meeting?
16. Is there any report writing or need to prepare written forms for the SOI or Battalion Chief meeting?

    Q14-Q16. IOS Response: No.

17. Can we stand during meeting?
18. Are we sitting or standing for the SOI? For the BC meeting?
19. Are we sitting or standing during the Battalion Chief's meeting?

    Q17-Q18. IOS Response: You will remain seated for this exercise and all exercises.

20. During the preparation period will we receive a written copy of the current issues?
21. How many current issues will we be asked to address?
22. Will each current issue be weighted equally?
23. What are the "current" issues we will be addressing?

24. Will we receive documentation concerning "current issue"? Do we need to prepare any documentation concerning the current issue segment?
Q20-Q24. IOS Response: You will receive instructions for this exercise that will include the current issues you are expected to address with your members. You will not need to prepare any documentation for this segment of the exercise. Each issue is <u>not</u> weighted equally in scoring.

25. Will we be given any resources (rules and regulations, manuals or forms) to use during the preparation for the Structured Oral Interview and Battalion Chief meeting?
Q25. IOS Response: **No resources will be provided during the assessment center preparation period or within any exercises.**

26. When the candidate is addressing the crew at the station visit, will our "simulated" audience be sitting or standing? Where should we be directing our gaze?
27. During the presentation exercise will the officers be displayed on the screen as an audience, or are we just speaking into the video recorder?
28. Confirming we are only talking to the Officers during the meeting no firefighters?
Q26-Q28. IOS Response: The simulated audience is photographs of firefighters. This is not meant to be a realistic depiction of an officer from SFFD. The pictures of a firefighter are presented for each segment that is prompting you to respond. However, you should direct your response to the camera which is positioned directly over the computer monitor. The instructions will inform you that the station visit only includes your officers.

29. Are we introducing ourselves as Battalion Chief Chris Candidate or by our name during the Station Visit Meeting?
Q29. IOS Response: You are Battalion Chief Chris Candidate.

30. How many questions will we be asked by the members?
31. Will the answer to each question be weighted equally?
Q30-Q31. IOS Response: Three questions not equally weighted.

Structured Oral Interview (SOI)

1. Are the time parameters the same for the Structured Oral Interview (SOI) as they are for the Tactical Scenarios? In other words, will we be given between 30 seconds and 3 minutes to answer questions in the Structured Oral Interview?
2. How much time do we have to address each scenario?
3. How much time are we given to answer each oral interview question?
4. How much time will we have to respond to each scenario in the SOI?
5. How much time is allotted for each issue/topic? Will each SOI scenario response time be the same?
6. How much time do we have for each component in the structured oral interview portion of the test?
   Q1-Q6. IOS Response: The time limit will vary by scenario. The time limit was determined based on the number of criteria developed for each scenario. You will be told the time limit for each scenario in your instructions that you will review during preparation.

7. Will we be given a sample SOI question and answer?
   Q7. IOS Response: No.

8. Will we be given any resources (Rules and Regulations, Manuals, for example) in preparation for the SOI?
9. Will any questions/ scenarios deal with disciplinary situations and if so are we provided with a copy of Rules and Regs, MEPP Manual, and related General orders during structured oral interview prep time?
   Q8-Q9. IOS Response: No resources will be provided during the assessment center preparation period or within any exercises. While knowledge of departmental rules and regulations, policies, etc. may be related to scenarios in this exercise, you are not expected to have memorized anything verbatim. Your general knowledge pertaining to important internal policies may be used to guide your responses. You will not have access to any resources while preparing or responding to this exercise.

10. Preparation packet states that structured oral interview questions will not be read prior to response. Will they be numbered so we ensure that we are answering the correct question? Will we be penalized if questions are answered out of order?
    Q10. IOS Response: The questions that you receive in advance within your instructions will not be read aloud. When responding to these in the exercise, the video will prompt you to respond by stating the Scenario number and a brief description and provide the time limit. You will be penalized if you answer the questions out of order, but you will have the instructions to which to refer as necessary.

11. During the preparation period will we receive a written copy of the 3 scenarios that we receive in advance? Or will the 3 scenarios be presented verbally?
    Q11. IOS Response: Yes, you will receive a written copy of three of the four scenarios in advance within your instructions that you will review during preparation.

12. Will the 4th scenario that we receive during the exercise administration be presented verbally? Or will we receive the 4th scenario in writing?
    Q12. IOS Response: The fourth scenario will be read aloud and presented in written form on the video screen for you during the exercise.

13. Will any of the SOI scenarios address tactical issues?
14. Are we to expect that there will be Tactical Situations as possible SOI scenarios?
    Q13-Q14. IOS Response: There will not be questions within the SOI exercise as to how you should direct crews at an emergency incident.

Tactical Exercise

1. Does the scenario conclude upon the arrival of the Division Chief?
   Q1. IOS Response: Your role as IC will end upon arrival of the Division Chief. The Division Chief may assign you subsequent tasks during a scenario.

2. Are we going to be evaluated on filling out the "Command Status Board"?
   Q2. IOS Response: No.

3. Can we have a copy of the "Command Status Board"?
4. Can we have a copy of incident tracking form?
5. What will our command status board look like?
6. Will you please provide us with a sample copy of the command status board?
7. What are the physical dimensions of the Tactical Status Board?
8. What information is on the Tactical Status Board?
   Q3-Q8. IOS Response: The command status board will be printed on 11" x 17" paper. You will have one status board for each scenario. A sample of the board is attached to the email regarding answers to questions.

9. Will we be given a sample tactical scenario and answer?
10. Will a sample scenario be given for the Tactical exercise prior to the test date?
11. Will a sample video and audio of the Tactical Exercise be provided?
    Q9-Q11. IOS Response: No.

12. During the Tactical exercise, the packet says that the preparation period will occur during the exercise - how much time will we have for this period? At what point will we be able to start preparing?
13. How much time is allotted for Tactical preparation time?
14. How much time will we have to read the instructions for the tactical exercise?
15. Will we have preparation time beforehand for the Tactical Exercises?
16. During the exercise preparation period, will I be able to write down notes for the Tactical exercise and take those notes with me to the Tactical exercise or is the preparation period meant to take notes for the two non-tactical exercises?
17. What does it mean "Your preparation period for the tactical exercise will occur within the exercise administration"? Does the preparation period for the tactical exercise begin when the video instructs us to open the sealed envelope?
18. How much time are we given for tactical scenario prep? Packet states "Brief".
19. How much time will be given to review the contents of the Tactical packet prior to the exercise beginning?
    Q12-Q19. IOS Response: You will be provided with the tactical exercise instructions during the combined preparation period where you will also receive the instructions for the management exercises and have time to prepare for the two management exercises. It is recommended that you review the tactical exercise instructions as part of your preparation period. The notepaper, dispatches, and the status boards for the tactical scenarios will be provided to you immediately before starting the exercise. You will have 3 minutes at the beginning of the tactical exercise to review the three dispatch sheets, then the first scenario will begin. The video will instruct you to

> *open your test envelope, then the 3-minute timer will start. You may bring any notes you take during your preparation period into the exercise room.*

20. What control channel will we be dispatched on (A1-A6)?
21. What is the Control Channel?
22. What control channel and tactical channels will we be using?
23. What control channel and tactical channels will be used during the Tactical Exercises? Will they vary or stay the same?
24. Will there be a Control Channel or Tactical Channel given?
25. What is going to be the Control channel for each tactical scenario? A4?
26. What is going to be the Tactical channel for each tactical scenario? TAC12?
27. What control channel will we be dispatched on?
28. What will our Tac channel be? Will this be the only tac channel used?
29. Do we only have 1 tac channel and is that same channel used on all scenarios?
30. Will the control channel change to a command channel if a second alarm is struck (A3-A6)?
31. What will our TAC channel be?
32. What tactical channel will be assigned on the test?
33. What control channel will be used for the test?

> **Q20-Q33. IOS Response: The control channel is A5 and the tactical channel is 22 for all three scenarios. The Command channel for all scenarios will be A7.**

34. When On-Scene and fire progresses to 2nd & 3rd alarm, is that request made on the Control (A2) or on the Command Channel (A5, A6)?

> **Q34. IOS Response: Any request for additional resources including a greater alarm should be made on the assigned Control or Command channels as you would normally do in the field.**

35. Will the video change during the Tactical Exercises indicating changing conditions?
36. Are we provided a continuous view of the front of the building? Will on screen scenario visually develop? Is it a picture or video?

> **Q35-Q36. IOS Response: Yes, the video will provide you with an image of the building that may evolve during the scenario, updating you on changing conditions that can be seen and/or heard via video and audio updates.**

37. Will the video be on throughout the Tactical Exercise?

> **Q37. IOS Response: Yes, the video will run the entire exercise and direct you through the exercise.**

38. Can we assign companies tasks prior to them arriving on scene?
39. If we strike an additional alarm, do we have to wait for units to arrive before assigning them tasks?
40. If we special call units or additional alarms should we assign them as if they have arrived on scene immediately?
41. Can we assign second alarm companies to tasks prior to all first alarm companies receiving orders? Can I assign E61 and T37 tasks prior to first alarm medic M103.
42. If we strike additional alarms can we assign units or will we be notified when the arrive?

> **Q38-Q42. IOS Response: You will be informed when companies are on-scene and available for assignment. The reasoning for any assignment should be explained.**

43. Can 2nd alarm companies be added before the division chief arrives?
    Q43. IOS Response: Yes.

44. When we call a greater alarm can we assume that all the companies are on scene or do we have to wait until there is an indication that they are on scene?
    Q44. IOS Response: The video will inform you when companies are on scene and available for assignment.

45. Are we notified when companies arrive on scene. If so how are we notified?
46. Will we have both a verbal and visual indication when companies are on scene?
47. How will we know when units are on scene? Will they appear as icons on the screen? Or will we only receive verbal notice that they have arrived on scene?
48. How will we know when units arrive on scene?
49. How will we know when a unit has arrived on scene?
50. Will the units on scene be listed on the computer screen?
51. Are there visual cues on the computer monitor to indicate when units arrive on scene? Are responding units going to arrive only via simulated radio traffic?
52. How will candidates know when other responding units have arrived on scene?
53. Will the companies on Scene be listed in sequential order?
54. How are the companies listed on the video screen?
    Q45-Q54. IOS Response: A verbal update is provided. Units will not be listed on the computer screen.

55. Will we have a printed copy of a dispatch sheet? If so, can we have an example?
56. Will we be provided with a dispatch sheet for each scenario listing addresses, companies, and any listed hazards related to incident?
57. Will we be provided with a dispatch sheet with the responding units and any premise hazards listed?
58. Will receive a written dispatch sheet and written diagram for each scenario?
59. Will there be a dispatch sheet with us and will we be able to keep it with us throughout the scenarios.
60. For the 3 tactical exercises, will we be shown a street diagram reflecting hydrants, obstacles, overhead wires and buildings?
61. Will we get a diagram?
62. Will we be able to determine the shape of the building and or the location of hydrants?
    Q55-Q62. IOS Response:
    - ***There will be a copy of each dispatch in the tactical test envelope. You will have 3 minutes to review all dispatch sheets prior to the exercise starting.***
    - ***You will not receive a diagram, but the video will include approach and/or on-scene pictures of the buildings.***
    - ***A sample dispatch is attached to the email regarding answers to questions.***

63. Will we have to do a post-fire analysis report?
64. Will we be expected to complete a post fire analysis?
    Q63-Q64. IOS Response: No.

65. How many pieces of note paper will be included with the Tactical exercise documents?
    Q65. IOS Response: You will be given 10 sheets of blank paper.

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66. Are there secondary scenarios during the Tactical Exercises?
    Q66. IOS Response: The narrator will guide you through each of the three scenarios. You will be informed when each scenario ends.

67. Are units going to arrive on scene in order for the Tactical Exercises?
68. Will companies arrive in same order as dispatch?
    Q67-Q68. IOS Response: The video will inform you when companies are on scene and available for assignment.

69. How much time will it take to receive the instructions for each scenario in the Tactical Exercises?
    Q69. IOS Response: The tactical exercise instructions will be contained in the envelope that you receive for the initial 1-hour preparation period. These instructions will <u>not</u> be repeated in the tactical exercise video. Each scenario will begin with you being dispatched to the incident.

70. Will we be given an approach picture or video to each tactical indent?
71. Will an image of the fire ground/fire building at issue be provided throughout each tactical exercise?
72. For the 3 tactical exercises, will the scenarios stay on the computer screen during the duration of the incident? That is, if there is an apt fire, will the apartment stay on the screen during the whole exercise? If not, how long will each "fire" stay on the screen?
    Q70-Q72. IOS Response: The video will include approach and/or on-scene pictures of the buildings. The image will stay on the screen for each relevant question.

73. Are we allowed to touch the computers or make any volume adjustments in the event we cannot adequately hear the sound files?   Who will make sure that the volume is at an acceptable level to me?
    Q73. IOS Response: No, you are not allowed to touch the computer. The volume will be set at 100%. If at any time you have issues with the audio/video aspects of the exercise, immediately put on your mask, open the door and alert the proctor who will summon a staff person to address the situation.

74. What are the time breakdowns for each question?
75. What will be the time limits for the questions in the tactical section?
76. How much time are we given for each tactical bullet point question?
77. How much time is allotted for Tactical Question?
    Q74-Q77. IOS Response: Question response times range from 30 seconds to 4 minutes.

78. Are we expected to state the specific size ladder or size hose that company officers need to use?
79. Are we expected to call ladder lengths and hose sizes? Are we expected to assign individual tools for companies or is it assumed that company officers have this responsibility for the task we assign?
80. Do we have to mention all tools that companies should bring in each scenario?
81. Do we need to tell officers where to park the rigs?
82. Do we need to instruct officers on which tools they need to bring for the tasks they are assigned?
83. Do we need to tell the truck officer the size of ladder required or simply give the truck officer the task of laddering the building?
84. How specific must we be when giving out task level orders?

Q78-Q84. IOS Response: You should provide any information that you deem essential to implementing your incident action plan and/or is being asked of you to discuss as part of your response to a question.

85. if you strike a 2nd alarm, will normal accompaniment be dispatched? BOE?
Q85. IOS Response: Second alarm companies for purposes of the test will be shown on the dispatch for each scenario.

86. When assigning units are we communicating directly to the unit or explaining what we would direct them to do? Example: On Tac channel I would say E53 this is command I want you to deploy a ready line… Or just say I would direct E53 to deploy a ready line…

87. When referring to communications on channels, do we need to say it as we would on actual radio traffic or just refer to request? As an example- request 2nd alarm-1). "Control A3, ABC street command, strike a 2nd alarm" or 2) I would request a 2nd alarm from DEC.
Q86-Q87. IOS Response: You will be told when to indicate the channel or channels upon which you are communicating. Otherwise you should just state your assignments.

88. How much time are we given for the following question? "Based on what you see, state your incident priorities, and describe the critical factors that affect your decisions and state your incident action plan."?

89. How much time are we given for the following question? "What radio communications would you make at this time and on which channels? And what directions, if any, would you give to companies already on scene?"

90. How much time are we given for the following question? "Assign the remaining first alarm units, being specific with regard to locations and tasks. Explain the reasoning for your assignments."

91. How much time are we given for the following question? "In response to this new information, what changes, if any, will you make to your incident action plan? What radio communications, if any, would you make at this time and on what channels?

92. How much time are we given to answer the following question? "If you requested additional resources, state the assignments that you would give to those resources upon arrival including location and specific tasks to accomplish your incident action plan."

93. How much time are we given for the following question? "Division 5 has arrived on scene to assume command and is requesting a transfer of command report."

94. What is the time limit for each of the 6 examples of questions stated in the Preparation Guide?
Q88-Q94. IOS Response: You will be informed during the test how much time is allotted for each response period.

95. In the second bullet point, are we to provide an initial report or will we hear another company arrive on scene and provide the initial report?

96. For the second bullet point question are we on scene or enroute? ("What radio communications would you make at this time and on which channels? And what directions, if any, would you give to companies already on scene?") Will there be visual and/or verbal injections and developments randomly throughout the 3rd bullet point scenario. "Assign the remaining first alarm units, etc." Or the developments only come when answering the 4th bullet point? "In response to this new information, etc.?

Q95-Q96. IOS Response: You will hear any radio traffic that occurs before you arrive on scene. Any communications that you make should be based on information provided. You will be told if you are enroute or on-scene within each scenario, answer accordingly. There will radio traffic from the companies on scene or injects from the narrator regarding units that have arrived or are on scene.

97. Does the tactical countdown timer reset for each question?
    Q97. IOS Response: Yes.

98. Has testing center played scenarios on their devices to insure radio transmissions, video, and text are all easily heard and function properly?
99. Will the audio and video be vetted or checked prior to us entering the room for it to be working properly.
    Q98-Q99. IOS Response: Yes, videos will be checked prior to the assessment administration to ensure equipment is functioning properly and audio levels are at 100%.

100. If scenario radio transmissions are inaudible, should we assume this is a function of the assessment test or should we STOP and notify our proctor of a speaker malfunction?
101. If we can't hear transmission, have a blank screen or lights go out in the room should we continue to the best of our ability and then notify proctor after completion, or stop our answers and notify proctor right away?
     Q100-Q101. IOS Response: If a technology issue occurs, promptly put your mask on and open the door to alert a proctor.

102. The preparation guide states, "each of the (tactical) incidents are formatted in a similar way." Question: Does formatted mean the same questions, and times to answer the questions, will be the same for each scenario? What does the term formatted mean?
     Q102. IOS Response:
     - *The same questions will not be asked each time for each scenario. Questions will vary by scenario.*
     - *The structure of each scenario will operate similarly. Each scenario starts with the dispatch screen, then the scenario evolves with images and/or audio transmissions. The video will transition and present a screen with questions to answer and provide a time limit. Updates may be provided between questions. This will continue for a scenario until all questions are presented. Then the scenario will end, and the video will continue to the next scenario.*

103. After the transfer of command in each scenario, will we proceed to a new scenario (different dispatch/address) or will there be additional information that we must handle in a capacity other then as the IC? (i.e. As the BC assigned to fire attack inside building)
     Q103. IOS Response: The narrator will inform you regarding what is next.

104. Can we special call an H-10 to utilize?
105. The instructions state that we will not be assigned an H-10 Incident Support Specialist. However, can we call for one?
     Q104-Q105. IOS Response: No.

106. Will we receive full credit for answering questions about the units on-scene if we answer them during the "remaining first alarm units" question?
107. Will we receive full credit for answering questions about the remaining 1st alarm companies in the additional resources question?
108. Will full credit be given if the answer occurs during a different but related question for the fire ground scenarios?

Q106-Q108. IOS Response: You must fully answer each question that is provided to you within the time allotted. No credit will be given for answers to a question during the response period for a different question.

109. If we strike third and fourth alarm will we be expected to assign those units?

Q109. IOS Response: No, you will not know the companies included in anything beyond a second alarm.

110. Is B-15 on the 2nd alarm the correct Battalion number?

Q110. IOS Response: B-25 is the correct Battalion number for the Second Alarm Dispatch.

111. The Division Chief arrives on the first alarm, we would not typically assign the additional resources, i.e., 2nd alarm companies. How do we assign units if the Division Chief is already on-scene. (Bullet point 5) and then answer the transfer of command?

Q111. IOS Response: You must respond to each question in each scenario based on the information available to you at the time.

112. Will D-5 arrive before 2nd alarm units?

Q112. IOS Response: The narrator will inform you when D-5 arrives on scene.

113. Will we receive a transcript of each tactical scenario?

Q113. IOS Response: No.

114. Is there a unit designation for the second rescue squad?

Q114. IOS Response: No.

115. Will Division have an Incident Support Specialist?

Q115. IOS Response: Not relevant to the exercise.

116. Will the questions be shown visually on the screen? Or through an audio prompt?
117. Will tactical questions be asked in same order as bullet point order?
118. Are the tactical questions listed by bullet point listed in the order they will be asked during the scenario? Will questions be shown visually on the screen or through audio prompt?

Q116-Q118. IOS Response:

- **No, the questions bulleted in the prep guide were examples, as was stated.**
- **The questions will be shown visually on the screen and will be read aloud in the video.**

General Questions

1. In order to prepare for exam what will be our exam test date and time?
   Q1. IOS Response: The test is scheduled to be administered on January 7, 2021. Test appointment notices will be sent no later than December 28, 2020.

2. Can we make notes for ourselves while the test instructions are read?
   Q2. IOS Response: You will be allowed to start making notes only when you are told to begin the preparation period.

3. What is our Name during scenarios?
4. Will we be Chief Chris Candidate?
5. What name do we use as the Battalion Chief during the role play?
   Q3-Q5. IOS Response: Battalion Chief Chris Candidate

6. Do we keep our preparation papers from structured oral interview during tactical exercise?
   Q6. IOS Response: Yes, you will retain all materials until the conclusion of the tactical exercise.

7. Packet states "regular wristwatch". Is an I-watch acceptable? Is a digital watch acceptable?
8. Will a clock be available during the preparation time so we can manage our time?
   Q7-Q8. IOS Response: Smart watches are not allowed. Digital watches are fine as long as they do not have any other functions. The time during 1-hour preparation period will be displayed on screens via LCD projectors, and you will have on-screen count-down timers for each response period during both exercises.

9. Candidates are not provided parking and are encouraged to take public transportation. During this digital age phones are required to use UBER, LIFT but a secure place for our valuables is not made available per the packet. Due to the above dilemma can you please provide a secure place for phones?
10. Can you provide Lockers to secure our devices during the testing component?
   Q9-Q10. IOS Response: If you bring your phone it must be powered down, labeled with your name, in a clear plastic bag. Phones will be collected and kept in a box and returned to you upon release from the test site.

11. If San Francisco's Stay at Home order extends beyond January 4, 2021 will the test be delayed until a later date when the Stay at Home order is lifted?
   Q11. IOS Response: The test date is January 7, 2021.

12. Will we be given the names of B23 and B15?
   Q12. IOS Response: No.

13. If I test positive for Covid within 14 days of the exam will I be allowed to take the exam on the scheduled date? If not, will I be rescheduled to take the exam at a later date?
14. If I have contact with a Covid positive patient at work within 14 days of taking the exam will I be allowed to take the exam on the scheduled date? If not, will I be rescheduled to take the exam at a later date?

15. What is the procedure if a candidate is ill the day of the test?
16. What happens to a candidate, if - on the day of the scheduled exam - a candidate answers, "affirmative" to any of the COVID-19 Health Screening questions?
17. When will that person feeling COVID-19 symptoms be rescheduled for the exam? And will they incur any points taken away because their exam will be administered at a later date?
    Q13-Q17. IOS Response: Candidates experiencing any illness or COVID-related quarantine will be reasonably accommodated and tested as soon as possible. There is no such thing as points taken away for testing at a later date.

18. If this test is postponed when is the latest we will be notified.
    Q18. IOS Response: As soon as possible.

19. When the proctor escorts us to the assessment room, a) will the chair have wheels? b)Will the chair have armrests?
    Q19. IOS Response: Yes.

20. Approximately how much time will each exercise take and/or the administration of the entire test?
21. How long can candidates be expected to be at the testing location?
    Q20-Q21. IOS Response: The management exercises are administered together via one video. This video is approximately 45 minutes long. The tactical exercise scenarios are also administered together and this video is approximately 55 minutes long. Candidates should expect to remain at the test site for 4-6 hours depending on their arrival group. Some groups will be sequestered either after or before taking the test.

22. During the preparation time, will we have access to Rules and Regs, procedure guide, etc?
    Q22. IOS Response: No.

23. If we run out of paper for note taking, may we request additional paper during or between any of the scenarios as well as during the preparation time?
    Q23. IOS Response: You may request additional paper for note taking during preparation if you run out of notepaper.

24. Will we have the notes and pages we made in the 1-hour prep session during the tactical simulation exercises and have access to them during the tactical portion of the test?
    Q24. IOS Response: Yes.

25. How much micromanaging of company officers must we do on this test?
    Q25. IOS Response: You should "micromanage" officers as you would when responding to an actual incident.

26. Will all the components of the test be on one day? How long approximately will the test take?
27. Test packet states, "Candidates will complete all three exercises on one day during the week." Question: Will all candidates be tested on the same date?
    Q26-Q27. IOS Response: Yes, all components will be administered in one day. Depending on the arrival group you are assigned to, you should expect to be at the test center or in sequestration for 4 to 6 hours.

28. Can we use well known fire department jargon and abbreviations like IAP, RIC, vent, DEC, TAC channel, etc.?
    Q28. IOS Response: You should speak in plain terms as the assessment will be graded by raters outside of the SFFD.

29. The dress code states, "candidates shall be in Station uniform (blue shirt and tie)." Question: Does blue shirt mean blue wool station shirt? What are the consequences if a candidate does not show up following the dress code?
    Q29. IOS Response: Candidates shall be in Station Uniform.

30. If we are required to write reports, will we be provided reports via computer with drop down options, will we be given rules and regs, procedure guide, etc. to look up pertinent information?
    Q30. IOS Response: No reports will be required.

31. How many pages of note paper will we be provided with each exercise?
    Q31. IOS Response: You will be provided with 3 sheets of double-sided lined paper in your "preparation" envelope, and 5 sheets of double-sided lined paper in your tactical exercise envelope.

32. For check in, do we bring our department ID?
    Q32. IOS Response: Bring your Driver License or Department ID.

33. What is the duration of time after one exercise finishes, and the next exercise begins?
    Q33. IOS Response: The management exercises will be administered with a 2-minute break in between. There will be a brief break after the management exercise while a proctor checks the recording and provides you with your tactical exercise envelope. For the tactical exercises, you will go from Scenario 1, to Scenario 2, and to Scenario 3 with no breaks in between.

34. Will candidates be allowed to bring water into the test room?
    Q34. IOS Response: Yes, but you are responsible for any spills that occur.

35. In the event a candidate needs to use the restroom, will the testing process be paused?
    Q35. IOS Response: No, testing will not be paused to use the restroom. Candidates will be allowed to use the restroom prior to registration, then one-at-a-time during the first 50 minutes of the preparation period.