

Posting For February 03, 2020

Proposed Modifications to Personal Services Contracts

Commission Hearing Date

PSC Number	Commission Hearing Date	Department	Additional Amount	Cumulative Total	Description	Start Date	End Date	Approval Type
4126 11/12 - MODIFICATIONS	February 3, 2020	ADULT PROBATION -- ADP	\$0	\$1,390,000	San Francisco Adult Probation Department (APD) needs individuals that have dual expertise in reentry and evidence based criminal justice strategies and technical service: facilitation, grant writing, strategic planning, evaluation, capacity building and communications. The expertise of the technical services providers is unique, unrepresented and greatly needed in APD.	01/01/2020	12/31/2020	REGULAR
4043-12/13 - MODIFICATIONS	February 3, 2020	AIRPORT COMMISSION -- AIR	\$100,000	\$1,600,000	During the PBMS Phase II project, SFO would like to implement several enhancements and new functionality to address inefficiencies; optimize system performance and integrate enhanced reporting features; minimize manual entries and error risks, especially for high volume activity billings; address audit concerns and recommendations regarding statistical data reporting; develop policies and procedures; and prepare for external system improvements that impact PMBS. This phase of the project will enhance existing and create new functionality in the Airport's enterprise-wide PMBS used to monitor, track and report revenue and other key business statistics on all SFO property leases, space permits, and other property contracts. See attachment	06/30/2020	12/31/2021	REGULAR
33836 - 18/19 - MODIFICATIONS	February 3, 2020	GENERAL SERVICES AGENCY - PUBLIC WORKS -- DPW	\$101,000	\$200,000	This is for design development, documentation, and installation of furnishings for new homeless shelter capital projects. This involves development of a furniture plan for dormitories, offices, and community spaces and furniture specifications to procure the furnishings, and overseeing the installations and completion of punch list items prior to occupancy.	02/08/2020	01/02/2021	REGULAR

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40949 - 16/17 - MODIFICATIONS	February 3, 2020	ETHICS COMMISSION -- ETH	\$0	\$1,374,750	The Ethics Commission currently contracts with a private vendor to provide an electronic filing system to file ethics forms and maintain its filing records databases. The forms include Fair Political Practices Commission (FPPC) and local campaign finance forms, Statement of Economic Interests, lobbyist reports and campaign consultant reports. The Secretary of State's approval is required for filing systems that submit electronic FPPC campaign finance forms and the Ethics Commission can only contract with vendors on the Secretary of State's certified vendor list. The FPPC's approval is required for filing systems that submit electronic Statement of Economic Interest filings. The Ethics Commission requires a service that includes web-based filing software for filers, a back-office administration system, a database, and a search engine for online public disclosure. This system must be hosted by the vendor's server infrastructure. This personal services contract will include developing additional components for the Ethics Commission's existing electronic filing system, technical support, and system maintenance. The new components include new reporting requirements for Expenditure Lobbyists as required by Measure C (adopted by San Francisco voters in the November 3, 2015 election), new electronic forms required by the Committee on Information Technology (COIT)-funded Efiling Conversion Project, and new lobbyist registration requirements included in Measure T (adopted by San Francisco voters in the November 8, 2016 election). On January 20, 2017, the Mayor signed into law an ordinance requiring the electronic filing of behested payment reports by City boards and commissions, which becomes operative on January 1, 2018. The new contract will also provide flexibility to add additional forms and functionality to the system when new legislation is passed during the contract term.	07/01/2020	06/30/2022	REGULAR

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44181 - 15/16 - MODIFICATIONS	February 3, 2020	PUBLIC HEALTH -- DPH	\$1,250,000	\$3,750,000	The contractor will perform coding and abstracting of inpatient accounts using International Classification of Diseases, Tenth Revision-Clinical Modification (ICD-10-CM) and International Classification of Diseases, Tenth Revision-Procedure Coding System ICD-10-PCS) classification systems and Diagnosis-Related Group (DRG) expertise; assign codes for diagnoses, treatments, and procedures according to the appropriate classification system for complex inpatient encounters; follow Center for Medicare and Medicaid Services (CMS)/American Health Information Management Association (AHIMA) coding guidelines; review provider documentation to determine principal diagnosis, comorbidities and complications, secondary conditions and surgical procedures; ensure accurate coding by clarifying diagnosis and procedural information through a query process; assign Present On Admission (POA) values for inpatient diagnoses; abstract required information from source documentation and enter into encoder and abstracting system; identify non-payment conditions Hospital Acquired Conditions (HAC) and, when required, review documentation to verify and, as necessary, correct the patient disposition upon discharge.	07/01/2019	01/31/2023	REGULAR
32475 - 17/18 - MODIFICATIONS	February 3, 2020	GENERAL SERVICES AGENCY - CITY ADMIN -- ADM	\$330,000	\$430,000	The contractor will provide the system maintenance, software version upgrade, and onsite training for updated features of AssetWorks' FleetFocus software that captures data related to vehicle repairs conducted by General Services Agency (GSA)-Fleet. The proprietary software has been in use since 2010 and GSA-Fleet wish to continue utilizing this software. This is as-needed base maintenance service required by the software version upgrade and training to cover the City's expanded fleet.	06/29/2018	01/31/2025	REGULAR
47383 - 17/18 - MODIFICATIONS	February 3, 2020	HUMAN SERVICES -- DSS	\$0	\$407,014	The contractor will develop a cohesive brand and external communications plan for the Department of Human Service to better identify the three distinct divisions (DAAS, HSA, and OECE) and the services each offers. In order to better engage stakeholders, shape public perception, and to provide quality human services, the contractor will provide the following service: <input type="checkbox"/> - Conduct research <input type="checkbox"/> - Facilitate interviews and focus groups <input type="checkbox"/> - Develop the brand strategy <input type="checkbox"/> - Formulate an external communications plan <input type="checkbox"/> - Compile response data and analyze research findings <input type="checkbox"/> - Deliver final brand strategy and communications plan	01/01/2020	06/30/2020	REGULAR

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33989 - 14/15 - MODIFICATIONS	February 3, 2020	DEPARTMENT OF EMERGENCY MANAGEMENT -- ECD	\$369,854	\$603,806	Hardware maintenance services and monitoring 24x7 on Computer Aided Dispatch System (CAD).	04/03/2020	12/31/2024	REGULAR
32974 - 18/19 - MODIFICATIONS	February 3, 2020	SHERIFF -- SHF	\$400,000	\$500,000	The San Francisco Sheriff's Department (SFSF) seeks proposals to provide janitorial services for the Woman's Resource Center, located at 930 Bryant St., and the San Bruno Training Center, located at 1 Moreland Dr. The janitorial services will be required 2 days per week during normal business hours.	02/01/2019	01/31/2024	REGULAR
43317 - 17/18 - MODIFICATIONS	February 3, 2020	FIRE DEPARTMENT -- FIR	\$952,000	\$1,050,000	Provide mobile hearing screening tests for all firefighters to determine if they meet NFPA (National Fire Protection Association) Standard 1582 Section 6.5.1. to be able to perform effectively as firefighters and mobile Tuberculosis (TB) screening (using Quantiferon gold TB blood test or equivalent) to ensure members have not been exposed to TB.	01/01/2020	12/31/2022	REGULAR

TOTAL AMOUNT: \$3,502,854.00