

# POSTING FOR

December 20, 2021

## PROPOSED PERSONAL SERVICES CONTRACTS – REGULAR

PSC No	Dept Designation	PSC Amount	Description of Work	PSC Estimated Start Date	PSC Estimated End Date	Type of Approval
43794 - 21/22	AIRPORT COMMISSION	\$800,000.00	Contractor will be responsible for the installation and setup of the Records Information Management System ("RIMS") proprietary software and the conversion of legacy information into the new system for the San Francisco Police Department - Airport Bureau ("SFPD-AB"). Software support and maintenance will include upgrades to new software versions of the proprietary RIMS system, provide additional licenses, provide an interface to the existing computer-aided design (CAD) system, and other services necessary to maintain and support system functionality.	November 1, 2021	June 30, 2026	REGULAR
44342 - 21/22	AIRPORT COMMISSION	\$350,000.00	Contractor will provide software configuration, support and maintenance services to enable additional Cable Management System ("CMS") modules for the proprietary system. The requested services will allow the Airport to replace its Microsoft Access-based Project Reporting and Operating System ("PROS") with CMS functionality. Additionally, CMS includes integration capabilities with other Airport systems to render operational efficiencies in the overall management of telecommunication services deployed by San Francisco International Airport ("SFO").	January 1, 2022	December 31, 2026	REGULAR
49146 - 21/22	CONTROLLER	\$250,000.00	Professional services necessary to implement a hosted Governmental Accounting Standards Board (GASB) 87 reporting solution to comply with Federal Fiscal Year 22 GASB reporting requirements, including both technical integrations and preparation of the final report. These GASB reporting requirements are needed for the City to be compliant with State accounting requirements.	February 15, 2022	December 31, 2028	REGULAR
42326 - 21/22	DEPARTMENT OF EMERGENCY MANAGEMENT	\$500,000.00	The Scope of Work of this request is for the existing consulting firm Federal Engineering, Inc to finish the final phase (Phase 5) of the current on-going City-wide mission critical Public Safety Radio Replacement project initiated in 2014. Major work for Phase 5 is to	January 1, 2022	January 30, 2024	REGULAR

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			complete the implementation and deployment of the newly purchased Public Safety Radio system as the replace system of the current 800mHZ radio system implemented in 1998. The project completion date is delayed and this PCS is for a second extension.			
46897 - 21/22	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING	\$450,000.00	The purpose of the contract is to provide inspection services related to federal subsidized housing required by the U.S Department of Housing and Urban Development (HUD).	June 1, 2022	June 30, 2027	REGULAR
45313 - 21/22	HUMAN SERVICES	\$1,700,000.00	The contractor will provide ongoing maintenance support, training and as-needed consulting for workflow customization, and ad-hoc reports needed for the Q-flow lobby management solution.  Contractor will also provide project management in the form of meetings, email and phone communications. Management tasks include collaboration with the Human Services Agency's IT and relevant program staff, on as-needed basis development of the system specification, oversight of custom programming, collection of user feedback, customized reports, customized scripting, and as needed training.	January 1, 2022	June 30, 2024	REGULAR
47862 - 21/22	MAYOR	\$3,000,000.00	The Mayor's Office of Housing and Community Development iteratively grows the service and expand its Salesforce data model to migrate almost all of its data into the same instance, it seeks support from an experienced custom-development Salesforce consultant, with particular strength in data model and custom solution development. The Mayor's Office of Housing and Community Development has decades' worth of extensive data from multiple functional areas of the department, the bulk of which exists in Microsoft Excel spreadsheets and isolated Microsoft Access databases. Staff members face challenges created by process information across multiple spreadsheets and the absence of single sources of truth for key data. Aligning data across the Mayor's Office of Housing and Community Development divisions, with the participation of key staff, is the biggest project challenge, but the Mayor's Office of Housing and Community Development also seeks assistance with the following: <ul style="list-style-type: none"> <li>• Support for continuing DAHLIA development, as needed</li> <li>• Data model development and maintenance</li> <li>• Changes as required to accommodate data from additional areas of the department and future business requirements</li> <li>• Data migration from varied existing sources to the modified design</li> </ul>	November 1, 2021	November 1, 2026	REGULAR

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			<ul style="list-style-type: none"> <li>Support for new business processes and practices (including select training and reporting assistance), modified as the result of data migration</li> </ul>			
49598 - 21/22	PORT	\$400,000.00	The Port of San Francisco maintains a shoreside power system at Pier 27/29. The shoreside power connection allows for cruise ships that come into port to be connected to the City's high voltage electrical grid. The shoreside electrical system is proprietary under US Patent 9054558. The requested personal services contract will provide annual testing and recommissioning of the shoreside power equipment at Pier 27/29.	February 1, 2022	January 31, 2026	REGULAR
40733 - 21/22	PUBLIC HEALTH	\$5,000,000.00	The contractor will provide the Department of Public Health (DPH), with an integrated Short Messaging Service (SMS) text messaging platform, associated implementation, hosting (as applicable) and maintenance services. The application will be integrated with the Epic Electronic Health Records System (EHR) currently in use by the Department. One of the goals of the new integrated system is real-time communication with patients, which has become vital during the COVID-19 pandemic response and is projected to be a key tool in future patient and provider communication. The contractor's application will provide essential functions such as real time ability for patient appointment reminders, quick reminders and updates such as earlier available appointments, incoming text message responses, touch free patient arrival workflows, family and friends notifications, event triggered updates for urgent care, Epic MyChart tickler messages, instant activation codes, surgical case reminders and surgery updates. The Department prefers a solution with out-of-the-box capabilities to support the DPH and Epic EHR.	December 1, 2021	November 30, 2026	REGULAR
40507 - 21/22	PUBLIC UTILITIES COMMISSION	\$600,000.00	<p>The work will involve developing cover and interior theme concepts and designs for each book, laying out content provided by the SFPUC budget team into the book, formatting charts, graphs and tables, producing the document so it is suitable for both web and print.</p> <p>This will be a short term project, with services needed for approximately 3-5 months every other year, and 3 months every year as the Biennial budget is only issued every other year.</p>	June 1, 2022	May 31, 2027	REGULAR
45302 - 21/22	PUBLIC UTILITIES COMMISSION	\$4,000,000.00	This contract entails the disposal of grit separated from wastewater influent at the City's wastewater treatment plants. These treatment plants produce approximately 3,000 wet tons of grit annually. The grit	March 1, 2022	February 28, 2027	REGULAR

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			is mainly separated from the wastewater influent before the treatment process and must be disposed of in a landfill. In the event of operational issues at the treatment plant where Biosolids cannot be reused, they must be disposed of in a landfill. These materials are hauled to landfill via a separate contract. This contract pays for the landfill disposal costs of these materials. This contract only provides access to a landfill for these materials, it performs no other services involved with these materials other than their disposal.			
41195 - 21/22	GENERAL SERVICES AGENCY - PUBLIC WORKS	\$1,000,000.00	<p>Consultant will assist San Francisco Public Works (SFPW) with executive leadership coaching and provide strategic management training on a range of topics, broadly divided into 4 Service Areas listed below, to aid in the improvement of the following areas: (1) Strengthen executive presence and self-awareness; (2) Provide coaching to help recognize derailment behaviors that can have negative impacts on individual or team work relationships. (3) Enhance emotional intelligence by building individual communication and leadership styles/skills; (4) Build framework for establishing goals, setting expectations, and how to address real-world situation; (5) Establish a culture of accountability for achieving behavioral changes and organizational goals.</p> <p>Service Area 1: Individualized Executive Leadership Coaching and Strategic Management Training  Service Area 2: Leadership, Management, and Employee Development Training  Service Area 3: Strategic Planning, Training and Facilitation  Service Area 4: Negotiation, Mediation, and Partnering Training</p>	November 8, 2021	November 7, 2026	REGULAR

**TOTAL AMOUNT \$18,050,000**