

POSTING FOR

November 20, 2023

PROPOSED PERSONAL SERVICES CONTRACTS – REGULAR

| <u>PSC No</u> | Dept Designation | PSC Amount | Description of Work | PSC Estimated Start Date | PSC Estimated End Date | Type of Approval |
|-------------------------------|--------------------------------------|-----------------|---|--------------------------|------------------------|------------------|
| 40886 - 23/24 | GENERAL SERVICES AGENCY - CITY ADMIN | \$700,000.00 | Parking Garage operation and management at the 1650 Mission Street Garage consisting of monthly parking for 105 vehicles. Services will include maintenance of facility and valet parking. The location consists of monthly parking for vehicles. The location is used by the public and City staff. | January 31, 2024 | January 29, 2029 | REGULAR |
| 49867 - 23/24 | GENERAL SERVICES AGENCY - CITY ADMIN | \$20,000,000.00 | Contractors will provide high volume and high quality electronic conversion of City records to digital images in rapid time. The records included varying from large documents such as maps and drawings to archival records, to books, to confidential personal records, and other bound records. Contractors will take large volumes of records, convert/scan records at a rapid pace, index the data, deliver the data, and either return or destroy the records as required by City departments. In some cases, contractors will provide storage when original records must be stored instead of shredding. | February 1, 2024 | January 30, 2029 | REGULAR |
| 40708 - 23/24 | DEPARTMENT OF EMERGENCY MANAGEMENT | \$45,000,000.00 | Department of Emergency Management (DEM) provides the Primary 911 Public Safety Answering Point (PSAP) for the City and County of San Francisco. The core Information Technology (IT) system for processing 911 calls and dispatching San Francisco Fire Department (SFFD), San Francisco Police Department(SFPD), San Francisco Sheriff's Department | December 1, 2023 | November 30, 2038 | REGULAR |

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| | | | <p>(SFSO) and San Francisco Municipal Transportation Agency (SFMTA) responders is the Computer Aided Dispatch system (CAD). DEM is replacing its current CAD platform which went live in 2014 and is at End of Life (EOL) with the new Motorola Premiere One CAD Platform. This will consist of deploying a customized hardware stack and customized, proprietary software developed by Motorola Solutions.</p> <p>These services will provide DEM with the required project management, implementation, train-the-trainer, warranty, maintenance and 24/7/365 support services to implement and maintain the proprietary Motorola Premiere One CAD system.</p> | | | |
| 42533 - 22/23 | HUMAN RIGHTS COMMISSION | \$750,000.00 | <p>The Human Rights Commission seeks to engage professional community engagement partners and event planners to help in the coordination and logistics of multiple community engagement events and focus groups to be held throughout the funding cycle. These events will be a part of important department outreach initiatives to connect directly with San Francisco citizens and gain feedback from key stakeholders. These events will allow the department to confer directly with nonprofit organizations providing services in the city, community members as well as the recipients of community and/or city services.</p> | August 1, 2023 | June 30, 2025 | REGULAR |
| 41953 - 23/24 | MAYOR | \$2,250,000.00 | <p>The Contractor shall customize, provide licensing and support, and maintain an end-to-end web-based grants management system identified by the City as Grants Management System (GMS) to provide the functionalities described below for at least 1,000 Users</p> | December 1, 2023 | November 30, 2032 | REGULAR |

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| | | | <p>with varying levels of access, as well as a wide variety of experience in the use of online tools.</p> <p>The System must provide Mayor[s Office of Community Development (MOHCD) staff and potential and awarded Grantees with the ability to initiate, manage and monitor the entire granting process, including Grantee Project proposal set-up, submission, review and negotiations, grant award, reporting and reimbursement, and Agency and User setup and administration. Services provided shall include System planning and management, including but not limited to, requirements and design, integration, testing, acceptance, deployment, data migration (if applicable), training, and maintenance. Developer and Subscription System User support Monday through Friday, 8am - 6pm Pacific Time (as a minimum window of availability) is required. Live phone support is highly preferred.</p> <p>The System must include all products and services required for successful implementation, as well as System maintenance and updates over the full term of the Agreement. Services may include, but not be limited to, business process and technical assessment and recommendations, project planning, System implementation, data migration (if applicable) and troubleshooting, acceptance testing, training, and support.</p> | | | |
| 45971 - 22/23 | PUBLIC HEALTH | \$2,000,000.00 | The Department will contract for an on-premise instrument manager application. The instrument manager application is a middleware product that will connect the hospital lab instruments at Zuckerberg San Francisco General Hospital's (ZSFG) Clinical | November 15, 2023 | June 30, 2028 | REGULAR |

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| | | | <p>Laboratory and Public Health Lab to the Hospital EHR Laboratory Information System. The instrument manager communicates lab results directly from the testing instruments to patient charts, fully automating results inside Epic health records. The instrument manager software eliminates manual input, and risks in data input inaccuracies.</p> <p>The professional services piece of this contract will be the implementation, training, testing and maintenance portion, required to use the on-premise software. The owner of the proprietary software, is the only organization that is able to provide support and staff to implement, train, test and maintain the system.</p> | | | |
| 40006 - 23/24 | PUBLIC UTILITIES COMMISSION | \$1,700,000.00 | <p>The purpose of this contract is to provide supplemental semi-annual and annual maintenance, calibration and as-needed repair services and hands-on-training for Wastewater Enterprise (WWE) maintenance staff to maintain its boilers located at various wastewater facilities. Work under this contract includes maintenance and hands-on-training to the firing head, burner, burner windbox, tubes, refractory and filters. Work will also include emissions testing during the semi-annual and annual maintenance, to comply with Bay Area Air Quality Management District (BAAQMD) permits for operation of the boilers on dual fuel, natural gas and digester gas.</p> <p>This contract is to supplement semi-annual and annual maintenance tasks and any unplanned emergency as-needed repair work that cannot be performed by existing City staff. The Contractor will provide hands-on-training and knowledge for WWE maintenance staff. WWE maintenance staff does monthly maintenance and</p> | February 1, 2024 | January 31, 2029 | REGULAR |

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| | | | limited as-needed repair work. The maintenance staff does not have the expertise, knowledge and manpower to perform all the supplemental semi-annual and annual maintenance tasks at this time. This limited scope of work will not offset future staff work. As staff receive training and become proficient with the boilers, the intent will be to transfer the maintenance tasks and emergency as-needed repair work to WWE maintenance staff. | | | |
| <u>42574 - 23/24</u> | PUBLIC UTILITIES COMMISSION | \$300,000.00 | <p>The Consultant will assist SFPUC in conducting a nationwide search to fill the high-level positions which are critical to the San Francisco Public Utilities Commission (SFPUC) by recruiting candidates, screening candidates, conducting interviews, vetting candidates, and assisting in negotiations. Staff from the proposed Recruitment Services Firm will meet with Executive Staff and other stakeholders of the SFPUC to determine the core competencies, prepare a work plan with detailed timeline to conduct a search and identify top qualified candidates.</p> <p>Additional activities include, but are not limited to the following Task Descriptions (1-5): 1) Meet with subject matter experts to obtain in-depth knowledge of position requirements, organizational needs, competencies and ideal candidate; 2) Develop recruitment strategy including development of refined job description, developing advertisement materials and diversity strategy; 3) Build candidate pool and source candidates through active recruitment and network; 4) Present candidate pool to organization, vetting candidate qualifications, conduct reference / background checks;</p> | February 1, 2024 | January 31, 2028 | REGULAR |

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| | | | 5) Establish final selection process with SMEs and work with organization to make a selection. | | | |
| 47681 - 23/24 | PUBLIC UTILITIES COMMISSION | \$2,000,000.00 | <ul style="list-style-type: none"> • Bank or third-party Electronic Bill Payment and Presentment System (EBPP) services: Electronic presentment of SFPUC bills to current and future bill pay customers through an EBPP Service. • Bill pays consolidation services: Consolidation of electronic bill payment volumes produced through the various service providers in the industry. • Branded EBPP services: Vendor hosted SFPUC branded EBPP Service to electronically deliver bills and accept electronic payments to/from SFPUC. • Alternate and emerging electronic bill presentment and payment services; optional services and technologies that help SFPUC increased use of EBPP, reduce paper bills and / or increase electronic payments • Marketing and promotion services: Increase enrollment of SFPUC customers into SFPUCs branded EBPP Service | September 1, 2024 | August 31, 2029 | REGULAR |
| 47933 - 23/24 | PUBLIC UTILITIES COMMISSION | \$1,545,332.00 | Provide emergency technical support 24-hours a day, maintenance, and remote monitoring of the Distributed Controls System (DCS) software and hardware modules, software patches and upgrades, and phased equipment upgrades at the Southeast and Oceanside Plants. It also establishes a procedure to keep Wastewater Enterprise (WWE) systems up-to-date, which will allow WWE to effectively manage the wastewater treatment systems. | January 1, 2024 | June 1, 2027 | REGULAR |
| 48314 - 23/24 | PUBLIC UTILITIES COMMISSION | \$2,000,000.00 | The SFPUC's capital infrastructure projects are covered by a Project Labor Agreement which establishes a | July 1, 2024 | June 30, 2029 | REGULAR |

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| | | | <p>uniform process for contractors to facilitate the hiring and management of their professional trades workforce during the construction activities on our capital projects. The agreement further provides a process by which unions and contractors can work with local area community service providers and partners to identify, recruit and train local workers in pre-apprenticeship programs to foster career pathways into the trades for local residents in order to meet mandatory Federal, State, and local workforce requirements, including the State's Journey to Apprentice ratios and the City's Local Hire Policy for construction.</p> <p>In order to ensure contractors have the ability to recruit local workers with the necessary skills to participate on our capital projects, the SFPUC supports local community organizations with providing union-approved, multi-craft core curriculum, and pre-apprenticeship construction skills and awareness training. Successful graduates can be referred into local area union apprenticeships, including but not limited to, Carpenters, Laborers, Operating Engineers, and Electricians apprenticeships to work on our heavy civil projects and/or other projects in their area.</p> | | | |
| <u>49639 - 23/24</u> | PUBLIC UTILITIES COMMISSION | \$2,000,000.00 | <p>Research conducted in the SFPUC Watersheds under this agreement will meet the following objectives:</p> <ol style="list-style-type: none"> 1. Sustain the vegetation health, biodiversity, and enhance habitat and ecosystem services on SFPUC urban and wildland urban interface lands by addressing invasive species issues, drought, climate change, fire risk and other threats. 2. Sustain Bay Area biodiversity and ecosystems by investigating interconnections among changes caused | December 1, 2023 | June 1, 2029 | REGULAR |

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| | | | <p>by biotic and abiotic factors, such as temperature; quantity and quality of available water; native, non-native, and invasive plants, animals, pests, and pathogens; and past and current stewardship actions on SFPUC Watershed lands.</p> <p>3. Use a science-based approach to improve success and efficiency of SFPUC restoration and conservation activities and manage vegetation in forests, wildlands, open space areas and other vegetated lands in the wildland urban interface or other disturbed lands in the Greater San Francisco Bay Area.</p> <p>Primary studies will investigate tree decline and water relations in the wildland-urban interface and gather data that quantifies how trees survive in prolonged drought periods, the impact of native or exotic tree water-use during drought and/or storms on the water balance and how trees in the Bay Area wildland urban interface lands will respond to future climate extremes. Climate extremes call for research to determine how heat and drought, storms and flooding impact plant health and mortality risk, and related consequences for fuels profiles, tree regeneration, and weed invasion. Water-relations and hydrological drivers of tree water availability will be evaluated and opportunities to capitalize on plants natural water use efficiency characteristics will be explored. Finally, aspects of tree and plant health and the ecosystem services they provide will be examined.</p> <p>A second suite of projects will examine riparian forest health and how to improve habitat restoration in riparian systems. SFPUC has concerns about the health of native California sycamores (<i>Platanus racemosa</i>) and sycamore riparian habitat (a defined sensitive natural</p> | | | |

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| | | | community) across its range and within areas managed by the San Francisco Public Utilities Commission. Increased mortality of mature trees has been reported over the past several decades, along with lower-than-expected levels of fruit production and poor recruitment of both seedlings and resprouts. In Bay Area restoration sites, planting nursery-origin sycamores has yielded relatively low success rates, and restoration activities in the area have been implicated for unintentional introductions of soil-borne Phytophthora (a concerning plant pathogen) species. Research under this agreement will continue to inventory and track overstory tree health as well as investigate causes of declining health and mortality of overstory trees and sycamore regeneration. Sycamore anthracnose (<i>Apiognomonium platani</i>), Phytophthora diseases, canker diseases (e.g., <i>Macrodiplodiopsis desmazieri</i>), wood-decay, and abiotic factors will be examined in detail. | | | |
| <u>49492 - 23/24</u> | GENERAL SERVICES AGENCY - PUBLIC WORKS | \$6,000,000.00 | The Request for Proposal (RFP) Solicitation is seeking Contract Management / Project Controls (CM/PC) professional services during design and construction of the public work portion of a public / private joint development project. The CM/PC consultant team will support of the City's core Project Management/Construction Management (PM/CM) team in managing and administering the design and construction period performed under the City's first Design-Build-Finance-Operate-Maintain (DBFOM) Agreement which the City will execute directly with an infrastructure development team. This project delivery method and DBFOM Project Agreement contemplates a unique commercial structure and contracting approach where the lead infrastructure developer enters into a | April 1, 2024 | April 1, 2031 | REGULAR |

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| | | | <p>subcontract with a design-build contractor to perform all design and construction work. For this reason, the roles and responsibilities of the City's core PM/CM team which will be supported by the CM/PC consultant team are different than traditional design-build delivery.</p> <p>Due to the streamlined approach to contract management of design and construction performed under a DBFOM project delivery method, this RFP is seeking a streamlined Consultant Team to perform the Scope of Services. Of the limited number individuals who would constitute the Consultant Team who is selected to perform this Scope of Services, these individuals are expected to be highly specialized with demonstrated experience meeting the minimum qualifications including experience administering a DBFOM Agreement with project-specific commercial and financial provisions and management systems tailored to this type of agreement and risk allocation.</p> | | | |
| <u>49802 - 23/24</u> | GENERAL SERVICES AGENCY - TECHNOLOGY | \$9,900,000.00 | <p>Contractor will provide services to monitor and administer Avaya telephone Switches and telecom used by all City departments. These 24x7 services include:</p> <ol style="list-style-type: none"> 1. Monitor and respond to alarms and resolve failures in a timely manner in accordance with Service Level Agreement. 2. Regularly install the most current released software versions and patches for all covered equipment. 3. Maintain accurate equipment records, routing guides (runbooks), and network maps that are updated after all system migrations, upgrades, relocations, redeployments, and disconnections. 4. Reduce active port counts as certain City departments migrate away from their legacy Avaya infrastructure. | December 1, 2023 | November 30, 2028 | REGULAR |

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| <u>42280 - 23/24</u> | PUBLIC HEALTH | \$500,000.00 | As needed, temporary, supplemental and accredited cancer registry personnel services for the Health Information Management System (HIMS) department of San Francisco Health Network which includes Zuckerberg San Francisco General Hospital (ZSFGH) and Laguna Honda Hospital (LHH). This service assists current staff to manage and maintain the Cancer Registry for abstracting cancer cases as required by Federal and State laws, meet standards of the Joint Commission and American College of Surgeons, conduct case finding and studies, and maintain documentation for the tumor board. The service is needed to meet unanticipated workload peaks in demand and whenever accredited staff is unavailable. | December 1, 2023 | November 30, 2027 | REGULAR |

TOTAL AMOUNT \$96,645,332