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Posting For April 15, 2019

Proposed Modifications to Personal Services Contracts

Commission Hearing Date

2019-04-15

APPLY

PSC Number	Commission Hearing Date	Department	Additional Amount	Cumulative Total	Description	Start Date	End Date	Approval Type
4001-13/14 - MODIFICATIONS	April 15, 2019	AIRPORT COMMISSION -- AIR	\$200,000	\$1,550,000	The contractor will provide customer service training to all members of the airport community via facilitated guest service enhancement sessions on site. The contractor will design and deliver workshops intended for single airport tenant and employee groups and for mixed sessions, consisting on multiple tenant participants. Vendor will also write a customer service introductory script for use in computer-based learning sessions that will be required by SFO of all new employees within the airport.	01/08/2019	06/30/2021	REGULAR
33441 13/14 - MODIFICATIONS	April 15, 2019	ECONOMIC AND WORKFORCE DEVELOPMENT -- ECN	\$1,000,000	\$2,350,000	Contractors will provide business consulting and training services to the Small Business Development Center's (SBDC's) small business clients on an as-needed basis. SBDC is a program hosted by the City through the Office of Economic and Workforce Development (OEWD) as part of a greater network of services to help small- to medium-sized businesses grow and succeed. The Contractors' counseling services will include advice, guidance and/or instruction concerning the formation, management, financing, and operation of small business enterprises through workshops, one-on-one consulting, and loan packaging. Through a Request For Qualifications, OEWD created a pre-qualified list of 24 consultants who will remain eligible for consideration and contract negotiation on an as-needed basis for two years.	07/01/2020	06/30/2025	REGULAR
4090 - 11/12 - MODIFICATIONS	April 15, 2019	POLICE -- POL	\$60,000	\$300,000	The veterinarian (vet) will provide routine and emergency medical care for up to twenty horses assigned to the San Francisco Police Department (SFPD) Mounted Unit. This service averages fifteen visits per year. The veterinarian will also perform pre-purchase horse examinations.	07/01/2019	06/30/2023	REGULAR
30197 - 14/15 - MODIFICATIONS	April 15, 2019	PUBLIC UTILITIES COMMISSION -- PUC	\$175,000	\$275,000	The City and County of San Francisco's (City) San Francisco Public Utilities Commission (SFPUC) is requesting a third party independent vendor to provide annual inventory auditing services at various SFPUC inventory warehouse locations as part of SFPUC's year-end inventory count and audit, which takes place from mid-June to late-July every year. This includes observing,	01/01/2020	09/30/2024	REGULAR

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					performing and/or validating physical inventory counts of various inventory items and comparing them to the MAXIMO (enterprise asset management software) inventory tracking system. In addition, the vendor will prepare an inventory audit report for each inventory location detailing the scope of work done, findings and recommendations for improvement.			

TOTAL AMOUNT \$1,435,000