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POSTING FOR**July 16, 2018****PROPOSED PERSONAL SERVICES CONTRACTS – REGULAR****Commission Hearing Date**

2018-07-16

APPLY

| PSC No | Dept Designation | PSC Amount | Description of Work | PSC Estimated Start Date | PSC Estimated End Date | Type of Approval |
|---------------|---------------------------------|-------------------|---|---------------------------------|-------------------------------|-------------------------|
| 49069 - 17/18 | AIRPORT COMMISSION | \$200,000.00 | San Francisco International Airport ("SFO") needs to renew its Airports Carbon Accreditation ("ACA") Certification. The certifying body of the ACA program requires that airport carbon audits only be performed by independent ACA certified carbon verifiers. The carbon verifiers will: understand, prepare and audit greenhouse gas inventories; analyze emission source data; identify and resolve discrepancies; and submit a verification report to ACA program administrators within the ACA program guidelines for the certification renewal. | July 1, 2018 | December 31, 2022 | REGULAR |
| 47991 - 17/18 | FIRE DEPARTMENT | \$700,000.00 | Contractor will provide specialized Employee Assistance Program (EAP) to members of the San Francisco Fire Department (SFFD) and their dependents. The services will include, but not be limited to, outpatient behavioral health services, critical incidence stress response services, and possibly a critical incident stress residential treatment program. | August 1, 2018 | July 30, 2022 | REGULAR |
| 42881 - 17/18 | HUMAN SERVICES | \$116,378.00 | This project will convert a large volume of paper case folders to indexed electronic document images ready for upload, using the Kofax Capture XML import connector. All scanned documents will be indexed and released into the Enterprise Content Management System (ECMS), Open Text Content Servicer for the San Francisco Human Services Agency (HSA), Investigations Department. This project achieves the following goals: multi-user access to case documentation, reduction of individual knowledge dependency (i.e., any worker can work on a case), support for the ability to have satellite office locations, progress toward a paperless environment, reduction in physical storage requirements, and the ability to back-up case files for disaster recovery. | July 1, 2018 | June 30, 2019 | REGULAR |
| 44952 - 17/18 | HUMAN SERVICES | \$660,000.00 | Provide web-based time study services to HSA-DAAS (Human Services Agency and Department of Aging and Adult Services) and SF-HSH (San Francisco Department of Homelessness and Supportive Housing) service providers and internal Human Services Agency employees of over 1300 staff and fiscal administrators. | July 1, 2018 | June 30, 2023 | REGULAR |
| 46367 - 17/18 | MUNICIPAL TRANSPORTATION AGENCY | \$5,250,000.00 | The SFMTA requires the services of a contractor to provide comprehensive investigative services on workers' compensation claims arising out of employment or in the course of employment. Investigative services include: written and recorded statements; background investigations; forms and releases; medical records retrieval; subrogation investigations; medical facility canvassing; database and online research; surveillance; investigator's court appearances; and the administrative management of video documentation. All services must make use of current technologies to the extent possible. | November 15, 2018 | November 16, 2025 | REGULAR |
| 45935 - 17/18 | DEPARTMENT OF HOMELESSNESS AND | \$200,000.00 | The City and County of San Francisco's Point-in-Time Homeless Count (Census), which is managed by the Department of Homelessness and | September 17, 2018 | August 31, 2021 | REGULAR |

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| | SUPPORTIVE HOUSING | | Supportive Housing (HSH) and is held in 2019 and 2021, requires planning, coordination, and implementation assistance. | | | |
| 32252 - 17/18 | POLICE | \$250,000.00 | To comply with the Federal Bureau of Investigations (FBI) requirement of physical media disposal to minimize risk of sensitive information compromise by unauthorized individuals, the San Francisco Police Department (SFPD) is seeking a contractor to provide service to all SFPD locations (10 district stations, headquarters, academy, crime lab, and other divisions). The contractor will use a mobile shredding truck to provide on-site shredding and disposal approximately twice a month and destruction and disposal of other physical media on an as-needed basis. Other physical media may include, but not be limited to, body worn cameras, smartphones, computer disks, film, magnetic disks, magnetic tapes, transparencies, and video cassettes. An assigned SFPD employee (sworn officer, facilities coordinator, Public Service Aide or Police Cadet) at each location must physically witness shredding process of contents of confidential bins and destruction of other physical media by contractor employees. | September 1, 2018 | August 31, 2022 | REGULAR |
| 40396 - 17/18 | PORT | \$3,000,000.00 | The Port seeks to contract with four firms with expertise in real estate economics, market and financial research and analysis, public financing mechanisms, site and master planning, urban design, architecture, historic preservation, maritime and surface transportation planning, community relations and related development services. These consulting services will support Port staff in its planning and management of public and mixed-use public-private partnership development projects, planning issues, and in negotiating leases. | September 1, 2018 | August 31, 2022 | REGULAR |

TOTAL AMOUNT \$10,376,378

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