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2018-01-22

APPLY

| PSC No | Dept Designation | PSC Amount | Description of Work | PSC Estimated Start Date | PSC Estimated End Date | Type of Approval |
|---------------|--|-------------------|---|---------------------------------|-------------------------------|-------------------------|
| 47331 - 17/18 | ASSESSOR / RECORDER | \$20,000,000.00 | <p>The project is a multi-phase, joint endeavor between the Office of the Assessor-Recorder (ASR), the Treasurer & Tax Collector (TTX), and Office of the Controller (CON) to secure and modernize the City's property tax functions by replacing legacy systems that enable the assessment and collection of approximately \$2.5 billion in annual property tax revenues. The departments currently maintain two separate legacy IT systems to perform these functions.</p> <p>The ASR plans to procure the following professional service(s):</p> <ol style="list-style-type: none"> 1. Implementation services 2. Data conversion services 3. Independent Verification and Validation Services. <p>The replacement of the City's property assessment & tax system is one of the three major IT projects identified by the Information & Communication Technology (ICT) Plan for FY18-22.</p> <p>Anticipated Outcomes are:</p> <ol style="list-style-type: none"> 1. Increase Efficiency and Quality: Re-engineer assessment and tax business processes based on best practices and eliminate manual processes and workarounds. 2. Improve Revenue Collection: Increase turnaround time for assessments and provide timely tax billing, revenue collection and certification to reduce revenue at risk. 3. Build a Resilient IT Infrastructure: Secure \$2.5 billion in revenue through modern technology platforms that are secure and resilient. 4. Increase Access to Data: Improve information available to public and policymakers and enable better revenue forecasting and data analysis. 5. Improve Taxpayer Service and Transparency: Integrate property tax and assessment functions among the three departments for better customer service. | January 1, 2018 | December 25, 2022 | REGULAR |
| 44352 - 17/18 | GENERAL SERVICES AGENCY - CITY ADMIN | \$600,000.00 | <p>Vendor will provide a 21-seat shuttle bus, clean and in good condition, and an appropriately licensed driver, to shuttle City employees from 1650/1660 Mission Street to Mission street and 8th Street and Market Street (BART station). Vendor must meet insurance coverages required by the City. There will be three trips in the morning (from 6:25 AM to 8:35 PM) and four trips in the evening (4:15 PM to 6:15 PM). Provision of this shuttle bus service was required at the time the City purchased the buildings in 2007. The San Francisco Planning Commission required the shuttle bus as a traffic mitigation, as a condition of approval. It is memorialized in the escrow instructions for the purchase.</p> | January 1, 2018 | December 15, 2022 | REGULAR |
| 48083 - 17/18 | GENERAL SERVICES AGENCY - CITY ADMIN | \$5,000,000.00 | <p>A Request for Qualifications (RFQ) will generate a list of firms qualified to perform as-needed relocation management services. These services will include assessment of old and new locations, development of a relocation plan and move strategy, inventory of furniture and equipment, identifying and mitigating potential risks to equipment and other special items, developing a move instruction guide for a department, supervising the move and decommissioning (closing down) facilities from which departments moved. Current plans include moves</p> | December 1, 2017 | November 20, 2022 | REGULAR |

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| | | | to new facilities for Animal Care and Control, 49 South Van Ness, and Fleet Management. Additionally, in early 2020, the Department of Public Works, Department of Building Inspection and Department of Health Environmental Services may move. Future moves out of the Hall of Justice are planned in the next few years. The firms will advise on how items should be moved. | | | |
| 47312 - 17/18 | CITY PLANNING | \$10,000,000.00 | The San Francisco Planning Department has determined the need to develop a new RFQ to select a pool of pre-qualified environmental, transportation, historic resources, and archeology review consultants to use on an as-needed basis. Projects developed will include the following, but are not limited to: environmental review of transportation impact studies, historic resource & archeology review. In addition, private development proposals will be required to use this as-needed pool to conduct independent environmental analysis, maintain better quality control, and follow the model used in most other jurisdictions. Inclusion in the pre-qualified pool are as follows: 1) enter into an independent contract with a private developer for environmental or transportation impact studies, Planning Railyard Alternatives, I-280 EIR, historic resource & archeology review which must be reviewed & finalized by Department staff or 2) enter into contracts with the City. | January 2, 2017 | January 3, 2021 | REGULAR |
| 47383 - 17/18 | HUMAN SERVICES | \$271,343.00 | The contractor will develop a cohesive brand and external communications plan for the Department of Human Service to better identify the three distinct divisions (DAAS, HSA, and OECE) and the services each offers. In order to better engage stakeholders, shape public perception, and to provide quality human services, the contractor will provide the following service: <ul style="list-style-type: none"> - Conduct research - Facilitate interviews and focus groups - Develop the brand strategy - Formulate an external communications plan - Compile response data and analyze research findings - Deliver final brand strategy and communications plan | December 1, 2017 | April 30, 2019 | REGULAR |
| 43327 - 17/18 | MUNICIPAL TRANSPORTATION AGENCY | \$9,500,000.00 | The contractor will provide as-needed technical assistance for Advanced Train Control System (ATCS) function, maintenance, testing, system performance, reliability, and safety certification. These as-needed consulting services are required to confirm that the ATCS is configured properly, has not been compromised or subjected to degradation, and is certified for revenue service. | January 1, 2018 | December 31, 2022 | REGULAR |
| 42827 - 17/18 | MAYOR | \$1,000,000.00 | The qualified firm will provide strategic planning and community engagement services, including survey and other data collection tool development, communications and outreach strategy development and execution, data, policy and research analysis, and report writing and compilation. | October 1, 2017 | September 30, 2022 | REGULAR |
| 41347 - 17/18 | MUNICIPAL TRANSPORTATION AGENCY | \$9,900,000.00 | The SFMTA (Agency) requires a knowledgeable, skilled and experienced consultant to train SFMTA employees in customer service, conflict de-escalation, and managing implicit bias. The consultant will also coach designated SFMTA staff in providing instruction and disseminating information in these subjects to future Agency employees. | July 1, 2018 | June 30, 2024 | REGULAR |
| 46598 - 17/18 | TREASURER/TAX COLLECTOR | \$20,000,000.00 | The Offices of The Treasurer & Tax Collector (TTX) and the Controller's Office (CON) are seeking a vendor to provide design, development/configuration, installation, and implementation services to replace their legacy Property Tax Systems with a modern software solution. This is a multi-year project that that has been planned | July 1, 2018 | June 30, 2022 | REGULAR |

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| | | | <p>alongside and will be implemented in parallel with the Office of the Assessor-Recorder (ASR) project to replace their legacy property assessment system. Upon completion of implementation, training and knowledge transfer will be provided to City staff who will provide support services for the system.</p> | | | |

TOTAL AMOUNT \$76,271,343

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