

POSTING FOR

February 04, 2019

PROPOSED PERSONAL SERVICES CONTRACTS – REGULAR**Commission Hearing Date**

2019-02-04

APPLY

PSC No	Dept Designation	PSC Amount	Description of Work	PSC Estimated Start Date	PSC Estimated End Date	Type of Approval
40056 - 18/19	CONTROLLER	\$300,000.00	Provide technical writing, editing, and reporting services for the Controller's Office. Services include Technical Writing and Electronic Publication Services (including Audit Report Editing, Management Report Editing and Analysis Report Editing, Multimedia electronic publication, using source documents that include narrative and/or quantitative audit or analytical data). Technical writing services will be used to communicate highly complex financial, accounting, contracting and systems procedures and legal requirement in the areas of human resources, payroll and personnel, auditing and accounting, finance, information technology, civil grand jury, operations, emergency management, user guides, technical manuals, information bulletins, and other technical documents areas.	January 1, 2019	December 31, 2022	REGULAR
41135 - 18/19	CONTROLLER	\$1,000,000.00	Identify and correct sales and use tax allocation errors, identify businesses from which the City has not been receiving sales/use tax revenue, conduct local sales and use tax audits of the State Board of Equalization records and provide legislative impact analyses, identify and correct improperly registered permits; develop and maintain a database of sales tax information for use by City employees, provide as-needed tax revenue enhancement services, develop a website for sales and use tax data.	January 1, 2019	December 31, 2022	REGULAR
43296 - 18/19	CONTROLLER	\$7,000,000.00	The City seeks responses from Respondents demonstrating successful functional, technical, and/or project management experience with Oracle PeopleSoft (Financials and Supply Chain Management (FSCM), Human Capital Management (HCM), Enterprise Learning Management (ELM), Oracle Business Intelligence Applications (OBIA), Oracle Business Intelligence Enterprise Edition (OBIEE)), and City legacy and related systems. These services will be used to assist the Controller's Office and other City Departments with system enhancements, modifications and additional systems support.	March 6, 2019	December 31, 2023	REGULAR
44811 - 18/19	CONTROLLER	\$300,000.00	Proposed work includes conducting highly complex economic analysis in the following areas: Fiscal Analysis and Administration, Real Estate Analysis, Labor Market Analysis, Economic Development Strategy, Economic Research. These services may be used to assist the Controller's Office of Economic Analysis, the Office of Economic and Workforce Development, and staff from other departments. The work included may cover the independent economic studies to be conducted by outside consultants which has been required by Board of Supervisors legislation. Experience may include, but is not limited to, research and analysis of industries, markets and communities, as well as assistance with implementation of economic strategies and recommendations.	January 1, 2019	December 31, 2022	REGULAR
42214 - 18/19	DEPARTMENT OF EMERGENCY MANAGEMENT	\$1,000,000.00	The scope of the specialized consulting and project management services is a long-term services contract including: the development of enterprise requirements, request for qualifications, request for	June 17, 2019	June 30, 2026	REGULAR

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			proposals, vendor selection, negotiations, project implementation, project acceptance, post-implementation support.			
44649 - 18/19	HUMAN RESOURCES	\$1,200,000.00	The City and County of San Francisco (CCSF) is permissibly self-insured for the payment of workers' compensation benefits to its employees who may become ill or injured as a result of their work. The Department of Human Resources (DHR) Workers' Compensation Division (WCD) adjusts the employee claims for most departments. Approximately 1/3 of the claims are administrated by a third-party administrator under contract to DHR. In the course of assessing CCSF's liability for claimed workers' compensation benefits, CCSF and its contracted their-party administrator must obtain records, including medical records to support of deny such claims.	January 1, 2019	June 30, 2023	REGULAR
42826 - 18/19	PUBLIC UTILITIES COMMISSION	\$520,000.00	The purpose of this contract is to provide Preventive Maintenance, Inspection and As-Needed Repair Services of multiple Standby Generators throughout the City and County of San Francisco Public Utilities Commission, Water Supply and Treatment Division (SFPUC-WST) facilities. Work will entail, changing oil, oil filters and coolant, troubleshooting, load testing, repairs of oil leaks, coolant leaks, exhaust leaks, tune ups, inspections, calibrations and emergency service.	March 1, 2019	February 28, 2022	REGULAR
42206 - 18/19	PUBLIC HEALTH	\$1,500,000.00	As part of the conversion to a new Electronic Health Record system, the selected contractor will manage the billing and collection of the legacy Cerner INVISION active accounts receivable (AR) utilizing a contractor hosted system to store the AR data. Use of an outside contractor will allow current City employees the ability to transition their billing expertise to the new Electronic Health Record system. The contractor will provide all required resources and subject matter experts to resolve all assigned AR for maximum collections, in compliance with all government regulatory billing requirements from Medicare, Medi-Cal and the Medi-Cal FQHC program and in accordance with SFDPH policies within the Transition Period. The vendor will host the assigned active AR from the legacy system until closure of the accounts at the termination of the Transition Period, upon which time contractor will return all AR documentation to the City. Payment for the primary services will be based on a percentage of the revenue collected by the contractor. An accurate estimate will not be possible until the Department has selected a vendor through a competitive process and knows what the percentage will be.	January 1, 2019	December 31, 2023	REGULAR
45693 - 18/19	DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING	\$55,363,000.00	To provide property management services to formerly homeless adults and/or older adults at City-funded supportive housing sites in San Francisco. The goals of these services are to provide a clean and safe housing site, support the residents who have a history of homelessness and other challenges in stabilizing and maintaining their housing and develop a respectful and healthy community living environment. Supportive Housing Property Management includes oversight of the property's maintenance, janitorial and repair services; supervision of property management, janitorial, and maintenance staff; coordination of intake of potential tenants; handling the signing of lease agreements and other tasks related to the placement process; handling complaints; emergencies and lease violations; rent collection and tenancy records; evictions; and room preparations between tenants and move-outs.	February 5, 2019	June 30, 2029	REGULAR
42662 - 18/19	GENERAL SERVICES AGENCY - CITY ADMIN	\$1,000,000.00	Vendor will provide shuttle buses, clean and in good condition, and an appropriately licensed driver, to shuttle City employees on an as-needed or scheduled basis. Shuttle drivers may assist riders in loading and unloading personal and work related items.	February 15, 2019	February 14, 2023	REGULAR
44335 - 18/19		\$2,000,000.00				REGULAR

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	GENERAL SERVICES AGENCY - CITY ADMIN		Successful Contractors will provide routine maintenance, diagnosis and repair of primarily new scientific and medical equipment at the Office of the Chief Medical Examiner. This equipment consists of I. Medical Imaging equipment including one x-ray full body unit, and one Siemens CT scanner. II Forensic Toxicology analytic equipment of less than 10 custom configured mass spectrophotometer (mass spec) units each manufactured by Agilent and Sciex (also with Qtof and Qtrap), and a single BioChip analyzer from Randox, in addition to biochemistry and other analyzers and histology microtome sectioning and staining. Finally III. Base equipment consisting of temperature controlled and monitored coolers, gas generating and dispensing equipment (e.g. hydrogen, and nitrogen) to perform testing.	January 1, 2019	December 31, 2021	

TOTAL AMOUNT \$71,183,000

